

MEDIATION IN BRUSSELS (ADMINISTRATIVE CHARGES)

(Party A or third party paying) ...

agrees to pay:

EUR 750 (for both parties)

or

EUR 375 (for one party)

Party A has a current account with EUIPO, account No: ...

Do not use the current account with EUIPO. Payment of the administrative charges has been made by transfer to the following account of EUIPO on / / 20 with the reference 'Mediation BRU R / - ...'

Santander

La Caixa

(Party B or third party paying) ...

agrees to pay:

EUR 750 (for both parties)

or

EUR 375 (for one party)

Party B has a current account with EUIPO, account No ...,

Do not use the current account with EUIPO. Payment of the administrative charges has been made by transfer to the following account of EUIPO on / / 20 with the reference 'Mediation BRU R / - ...'

Santander

La Caixa

Party A Signature

Party B: Signature

Name

Name

Place / Date

Place / Date

EXPLANATORY NOTES

- (1) The mediation meeting should, in principle, take place at EUIPO's premises in **Alicante** or **Brussels** (Rules on Mediation 5.2). The place of mediation depends on the choice of the parties, the availability of appropriate premises needed for the mediation and of the Mediator(s) at a particular date. The availability of premises and mediator(s) must be confirmed by the Mediator in writing. The place of mediation shall be confirmed in the mediation agreement.
- (2) Mediation is free of charge if held in **Alicante**. Administrative charges¹ of EUR 750 are due only if the parties have chosen the premises of the EUIPO in **Brussels** as the place of mediation. The EUIPO will agree to initiate mediation processes at its Brussels premises only once payment of the entire administrative charges is received. The funds should have been received at least two weeks before the scheduled date. In case the mediation fails after that date, the administration charges shall not be refunded.
- (3) Please indicate if one party pays the entire EUR 750 or if each party pays half, i.e. EUR 375 of the total administrative charges due for mediation in Brussels. If the party or his representative have a current account, the amount indicated will be debited automatically, unless order to the contrary. If the parties wish to send the money by bank transfer, the Office must be able to identify the purpose of the payment and the name of the payer. Therefore, please identify on the transfer the payer and the purpose "Mediation BRU R xxx/xx-x" with the relevant appeal number.
- (4) Please send the form or the equivalent information to the Mediator.

¹ Decision No EX-11-04 of the President of the EUIPO of 1 August 2011 concerning the administration charges related to Mediation