

The Executive Director

DECISION No EX-22-10 of the Executive Director of the Office of 20/12/2022 concerning the days on which the Office is not open for the receipt of documents and ordinary mail is not delivered

The Executive Director of the European Union Intellectual Property Office (the Office),

Having regard to Regulation (EU) 2017/1001 of the European Parliament and of the Council of 14 June 2017 on the European Union trade mark ⁽¹⁾ (EUTMR) and in particular Article 157(4)(a) thereof, pursuant to which the Executive Director must take all necessary steps, including the adoption of internal administrative instructions and the publication of notices, to ensure the functioning of the Office,

Having regard to Article 101(2) EUTMR, pursuant to which the Executive Director must determine the days on which the Office is not open for receipt of documents or on which ordinary post is not delivered in the locality in which the Office is located,

Whereas, Decision No ADM-22-32 establishes the timetable of public holidays for the Office for 2023,

Whereas, pursuant to Article 69 of Commission Delegated Regulation (EU) 2018/625 of 5 March 2018 ⁽²⁾ supplementing Regulation (EU) 2017/1001 of the European Parliament and of the Council on the European Union trade mark, and repealing Delegated Regulation (EU) 2017/1430 (EUTMDR):

- (1) Any time limit that ends on a day on which the Office is not open for receipt of documents extends to the next working day on which the Office is open for receiving documents and on which ordinary mail is delivered.
- (2) Any time limit that ends on a day on which the Office, although open to the public, does not receive ordinary mail, extends to the next working day on which the Office is open for receiving documents and on which ordinary mail is delivered.
- (3) Decision No ADM-95-23 of the President of the Office of 22 December 1995 (OJ 1995, 487) determines that the Office is not open to the public on Saturdays and Sundays,

⁽¹⁾ OJ L 154, 16.6.2017, p. 1.

⁽²⁾ OJ L 104, 24.4.2018, p. 30.

HAS ADOPTED THE FOLLOWING DECISION:

Article 1

Days when the Office will not be open to receive documents

In 2023, the Office will not be open to receive documents on the following days:

2 January	Monday	Day after New Year's Day
6 January	Friday	Epiphany
6 April	Thursday	Maundy Thursday
7 April	Friday	Good Friday
10 April	Monday	Easter Monday
20 April	Thursday	Santa Faz
1 May	Monday	Labour Day
9 May	Tuesday	Anniversary of the Schuman Declaration
29 May	Monday	Whit Monday
23 June	Friday	Day before Saint John's Day (San Juan)
12 October	Thursday	Spanish National Day
1 November	Wednesday	All Saints' Day
6 December	Wednesday	Spain's Constitution Day
25 December to	Monday	Christmas + end of year, 5 days
29 December	Friday	

Article 2

Days when ordinary mail will not be received

Within the meaning of Article 101(2) EUTMR and Article 69(1) EUTMDR, the Office will not receive ordinary mail on the following days:

15 August	Tuesday	Assumption Day
9 October	Monday	Day of the Valencian Community
8 December	Friday	Feast of the Immaculate Conception

Article 3
Entry into force

This Decision will enter into force on 1 January 2023 and will be published in the Official Journal of the Office.

Done at Alicante, 20/12/2022



Christian Archambeau
Executive Director