

## Request for Mediation

Requesting Party	
Name of legal entity or first name and surname:	
EUIPO ID Number:	
Business e-mail <sup>1</sup> :	
Business telephone <sup>1</sup> :	
Representative	
Name and surname:	
EUIPO ID Number:	
Business e-mail:	
Business telephone:	
<p>On behalf of the party indicated hereinabove, I hereby <b>request mediation</b> for the following formal proceeding(s) pending before the EUIPO:<sup>2</sup></p>	
Signed on behalf of the requesting party:	
Name:	Signature:
Place:	Date:

<sup>1</sup> To be completed only by unrepresented parties.

<sup>2</sup> Please insert EUIPO case reference number(s), e.g. R-XXXX/2023 for appeals, BXXXXXXXX for oppositions, CXXXXXXXX for cancellations, etc.

## Instructions

Please complete and sign this form and **send it through your User Area account**.

The form must be signed by the parties' representatives in accordance with Article 119 and 120 EUTMR, or by the right holders or applicants in accordance with Article 119(1) EUTMR.

For joint mediation requests, please ensure that the other party to the proceedings submits an identical signed form.

If the request is filled out and signed by only one of the parties, the relevant instance will share the request with the counterparty and invite them to indicate their agreement to mediate. **The formal proceedings shall continue, without suspension, until both parties have communicated to the relevant instance their agreement to mediate.**

## Please note that:

Pursuant to Article 12 of the Decision No EX-23-9 on the administration of mediation processes ('Rules on Mediation') and in compliance with Article 170(5) EUTMR and Article 71(2) EUTMDR, all proceedings pending before the Office for which a request has been submitted by both parties shall be suspended ex officio and the periods, other than the periods for the payment of the relevant fees, shall be interrupted as from the date of such submission.

It is the obligation of the parties to ensure that any related national, regional or international administrative or judicial proceedings which are affected by the mediation are suspended by the relevant authorities.

Once both parties have confirmed their willingness to proceed with the mediation, the Mediation Centre shall invite them to appoint a mediator. The Mediation Centre will assist the parties in identifying a suitable mediator. In accordance with Article 170(6) EUTMR, **if the parties do not inform the Mediation Centre of the appointment of a mediator within 20 days of the invitation to do so, the mediation will be deemed to have failed and the suspended proceedings shall be resumed.**

Pursuant to Article 170(7) EUTMR, the parties shall agree with the mediator on the detailed arrangements for the mediation in a mediation agreement. The template of the mediation agreement will be provided to the parties by the Mediation Centre.

For more information on the EUIPO Mediation Centre and its services, please visit <https://www.euipo.europa.eu/en/manage-ip/mediation-centre>

In case of any questions, please contact: [MediationCentre-Cases@euipo.europa.eu](mailto:MediationCentre-Cases@euipo.europa.eu)

## Personal Data

Information about the processing of personal data by the EUIPO is available at <https://www.euipo.europa.eu/en/info/data-protection>