

# Power your business with the SME Fund

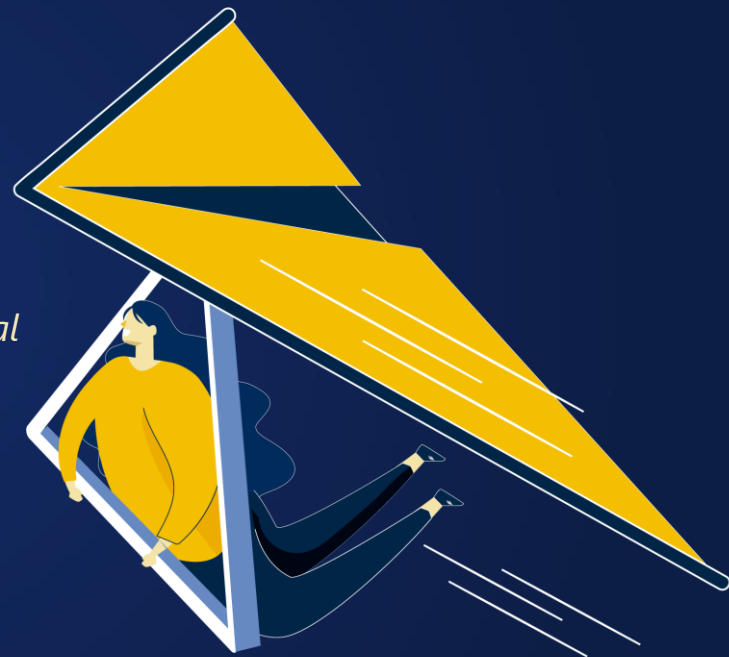
*Helping EU SMEs reach their full intellectual property potential*

**Carlos LLEO** – Customer Department, EUIPO

**Tamas KIRALY** – DG GROW, European Commission

**Juan CAROT** – Financial Department, EUIPO

18/4/2023



## SME FUND 2023 – KEY ELEMENTS

- **Objective:** offer financial support to SMEs to protect their Intellectual Property (IP) rights and develop an IP strategy
- **Eligible beneficiaries:** SMEs based in the EU
- **Budget:** €27.1 M for voucher 1, 2, 3 and 4
- **Term to apply:** from 23/01/2023 to 08/12/2023
- **IP activities included:** IP Scan, trade marks and designs, patents and plant varieties
- **Lessons learnt:** new features, simpler and faster process
- **Two phases:**
  - First opening (vouchers 1 and 2): 23 January 2023
  - Second opening (voucher 3 and 4): 26 April 2023



## SME FUND 2023 RECAP: Vouchers 1 and 2

VOUCHER	IP ACTIVITY	AMOUNT (EUR)	FEES INCLUDED	COVERAGE	REFUND RATE	ACTIVATION PERIOD	IMPLEMENTATION PERIOD	BUDGET (EUR)
1	IP Scans	1 350 <sup>(1)</sup>	IP Scan	National <sup>(2)</sup>	90 %	2 + 2 (months)	6 months	25 000 000
2	Trade marks & designs	1 000	Application, class, examination, registration, publication and deferment of publication fees	Within the EU	75 %	2 + 2 (months)	6 months	
			Basic, designation and subsequent designation fees <sup>(3)</sup>	Outside the EU	50 %			

(1) Up to max Eur 1 350, depending on the applicable fees at national level for this service

(2) IP Scans of participating Offices with a ceiling of cost for the service of EUR 1 500.

(3) Excluded fees: designation fees of EU countries and handling fees charged by the office of origin.

## SME FUND 2023 VOUCHER 1: IP-Scan

VOUCHER	IP ACTIVITY	AMOUNT (EUR)	FEES INCLUDED	COVERAGE	REFUND RATE	ACTIVATION PERIOD	IMPLEMENTATION PERIOD
1	IP Scan	1 350 (*)	IP Scan	National (**)	90 %	2 + 2 months	6 months

(\*) Up to max Eur 1 350, depending on the applicable fees at national level for this service

(\*) IP Scans of participating Offices with a ceiling of cost for the service of EUR 1 500.

## SME FUND 2023 VOUCHER 1: IP-Scan

<b>Country</b>	<b>Maximum cost of service (in EUR)</b>	<b>Maximum Grant amount (in EUR)</b>
<b>Belgium</b>	1 500	1 350
<b>Bulgaria</b>	500	450
<b>Croatia</b>	800	720
<b>Cyprus</b>	900	810
<b>Czech Republic</b>	900	810
<b>Finland</b>	1 500	1 350
<b>Germany</b>	1 500	1 350
<b>Ireland</b>	1 500	1 350
<b>Latvia</b>	700	630
<b>Portugal</b>	900	810
<b>Lithuania</b>	700	630
<b>Sweden</b>	1 500	1 350



## SME FUND 2023 VOUCHER 2: trade marks and designs

VOUCHER	IP ACTIVITY	AMOUNT (EUR)	FEEs INCLUDED	COVERAGE	REFUND RATE	ACTIVATION PERIOD	IMPLEMENTATION PERIOD
2	Trade marks & designs	1 000	Application, class, examination, registration, publication and deferment of publication fees	Within the EU	75 %	2 + 2 (months)	6 months
			Basic, designation and subsequent designation fees (*)	Outside the EU	50 %		

(\*) Excluded fees: designation fees of EU countries and handling fees charged by the office of origin.

## SME FUND 2023 RECAP

VOUCHER	IP ACTIVITY	AMOUNT (EUR)	FEES INCLUDED	COVERAGE	REFUND RATE	ACTIVATION PERIOD	IMPLEMENTATION PERIOD	BUDGET (EUR)
3	Patents	1 500	Patent prior art searches	National (*)	75 %	2 + 2 (months)	12 months	2 000 000
			Filing, search, examination, grant and publication fees	National				
			Filing and search fees for European Patents	European (**)				

(\*) Service provided by MS IPOs but for global search.

(\*\*) See the [list of countries](#) covered by European patents

## SME FUND 2023 RECAP

VOUCHER	IP ACTIVITY	AMOUNT (EUR)	FEES INCLUDED	COVERAGE	REFUND RATE	ACTIVATION PERIOD	IMPLEMENTATION PERIOD	BUDGET (EUR)
4	Community Plant Varieties	225	Online application fee	EU	50 %	2 + 4 (months)	N/A	100 000



## SME FUND 2023 PROCESS



### 1. Apply for the Grant

Visit the SME Fund website and fill out the application form



### 2. Receive your Grant

Grant decision delivered less than 15 working days



### 3. Initiate your IP Activities

Run an IP Scan, apply for your trade mark and design



### 4. Get Reimbursed

Pay up-front for activities, fill out the reimbursement form in your SME Fund account area, and receive your reimbursements

## 2. RECEIVE YOUR GRANT



Within 15 working days of submitting your application, you will receive:

- An email with your **grant award**, or
- a **clarification email** requesting details on missing information or documents pertaining to your application, or
- A **rejection** email stating why you are not eligible to receive the grant

## SME FUND 2023 – OTHER KEY ELEMENTS


- SME Fund 2022 and 2023 initiatives will be running in parallel
- Each SME can request one voucher per type of IP activity
- Beneficiaries of 2022 can apply again in 2023 but must request reimbursement for different IPRs
- New fast track process in place to speed up repeat











## CONTENT

- **MY USER PROFILE**
- **VOUCHERS**
- **SUBMITTED REQUESTS**
- **REIMBURSEMENT REQUEST EFORM**
- **TRADE MARKS AND DESIGNS WITHIN THE EU**
- **TRADE MARKS AND DESIGNS OUTSIDE THE EU**
- **IP SCAN**
- **PATENTS**
- **CPVO**

## My user profile

 **JCarot**

-  **My user profile**
-  Manage 2022 Reimbursement requests
-  My SME
-  SME fund application
-  Trade marks & Designs
-  IP Scan
-  Patents
-  CPVO

[View](#) [Edit](#)

### Full name

Juan Carot

**Email address:** [juan.carot@euipe.europa.eu](mailto:juan.carot@euipe.europa.eu)

**Main language preference:** English


**Additional language preference:** Spanish

**SMS notifications:** Off

### User Mobile

[+351912345678](tel:+351912345678)

## Vouchers

 **JCarot**

- My user profile
- Manage 2022 Reimbursement requests
- My SME
- SME fund application
- Trade marks & Designs**
  - Vouchers
  - EU and National Trade Marks and Designs Reimbursement Form
  - WIPO Trade Marks and Designs Reimbursement Form
  - Drafts saved on (EU and NT)
  - Drafts saved on (WIPO)
  - Submitted reimbursement requests (EU and national)
  - Submitted reimbursement requests (WIPO)

Trademarks and Designs | PENDING FOR ACTIVATION | Croatia1

 **SME fund**  Co-funded by the COSME programme of the European Union  **EUIPO**  
EUROPEAN UNION INTELLECTUAL PROPERTY OFFICE

**ID: 13202314688-2**

Issuance Date 24/03/2023 16:24:31	Expiry date 24/05/2023
--------------------------------------	---------------------------

**Maximum reimbursement amount** **1000** (Available balance: €1000)

This voucher expires 60 calendar days after the start date. Its validity period may be extended to a total of 120 days in your SME fund user area by clicking in the "Extend expiry date" button. This expiry extension can only be performed within 30 days of the original expiry date. See [Terms and Conditions](#) for details.

ID: 14688

## Submitted requests



My user profile

Manage 2022 Reimbursement requests

My SME

SME fund application

Trade marks & Designs

→ Vouchers

→ EU and National Trade Marks and  
Designs Reimbursement Form

→ WIPO Trade Marks and Designs  
Reimbursement Form

→ Drafts saved on (EU and NT)

→ Drafts saved on (WIPO)

→ Submitted reimbursement requests  
(EU and national)

## List of submissions



Manage your  
applications and requests

<i>Company Name</i>	<i>ID</i>	<i>Date of request</i>	<i>Status</i>
Austria1	14689	24/03/2023	In process
Austria1	14691	24/03/2023	In process
Croatia1	14695	24/03/2023	In process

## Reimbursement request eform

- Drafts saved on (EU and NT)
- Drafts saved on (WIPO)
- Submitted reimbursement requests (EU and national)
- Submitted reimbursement requests (WIPO)

- IP Scan
- Patents
- CPVO

Reference number of Grant Decision \*

13202314688-2

### Add a new bank account? \*

- No  
 Yes

#### Base Bank details

International Banking Account Number (IBAN): HR12  
1001 0051 8630 0016 0

Account holder name: Luka Modric

Bank name: Helvetia Bank

BIC/SWIFT Code: HRBKXXXX

### For what activities are you requesting a reimbursement? \*

- Trade mark and Design fees at EU level  
 Trade mark and Design fees at national and regional level


Choose as many activities as apply.






NEXT

Save



## TM & DS – Registration details at EU level

 **JCarot**

-  My user profile
-  Manage 2022 Reimbursement requests
-  My SME
-  SME fund application
-  **Trade marks & Designs**
  - Vouchers
  - EU and National Trade Marks and Designs Reimbursement Form

Registration Details at EU level

Registration Details on national and  
on regional level

Budget

I am applying for fees at EU level. \*

Trade marks


Designs






PREVIOUS

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Save

## TM & DS – TM details at EU level

 **JCarot**

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  - Drafts saved on (WIPO)
  - Submitted reimbursement requests (EU and national)
  - Submitted reimbursement requests (WIPO)

Registration Details at EU level   **Trade mark details at EU level**   Design Details at EU level   Registration Details on national and on regional level   Budget

### Trade marks at EU level

Please choose your Trade mark or Design

Trademark ▾

Application Number \*

Basic application fee paid (EUTM) \*

Application Date \*

31-03-2023

Class fee paid (EUTM) \*

Other fee paid (EUTM)


Add another






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Save

## TM & DS – DS details at EU level

 **JCarot**

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  - WIPO Trade Marks and Designs Reimbursement Form
  - Drafts saved on (EU and NT)
  - Drafts saved on (WIPO)
  - Submitted reimbursement requests (EU and national)
  - Submitted reimbursement requests (WIPO)

Registration Details at EU level    Trade mark details at EU level    **Design Details at EU level**    Registration Details on national and on regional level    Budget

### Designs at EU level

Please choose your Trade mark or Design

Design ▾

Application Number \*

\_\_\_\_\_

Application Date \*

31-03-2023

Registration fee paid (RCD) \*

\_\_\_\_\_

Publication and deferment fee paid (RCD) \*

\_\_\_\_\_

Other fee paid (RCD)

\_\_\_\_\_








Add another

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NEXT

Save

## TM & DS – Registration details at national and regional level

  
 **JCarot**  
  
 My user profile  
 Manage 2022 Reimbursement requests  
 My SME  
 SME fund application  
  
 **Trade marks & Designs**  
→ Vouchers  
  
→ EU and National Trade Marks and Designs Reimbursement Form

Registration Details  
at EU level

Trade mark details at  
EU level

Design Details at EU  
level

Registration Details  
on national and on  
regional level

Budget

### I am applying for fees on national and regional level \*

Trade marks


Designs
















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## TM & DS – TM details at national and regional level

 **JCarot**

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-  My SME
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-  **Trade marks & Designs**
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  -  *EU and National Trade Marks and Designs Reimbursement Form*
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  -  Drafts saved on (WIPO)
  -  Submitted reimbursement requests (EU and national)
  -  Submitted reimbursement requests (WIPO)
-  IP Scan
-  Patents
-  CPVO

### Trade marks at national and regional level

Please choose your Trade mark or Design

Trade mark

Application Number \*

Country \*

- Select -

Application Date \*

31-03-2023

Currency \*

- Select -

Basic application fee paid (trade mark) \*

Class fee paid (trade mark) \*

Other fee paid (trade mark)

Upload proof of filing/registration \*


Choose File


No file chosen


One file only. 2 MB limit. Allowed types: txt, rtf, pdf, doc, docx, odt, ppt, pptx, odp, xls, xlsx, ods.


Add another


## TM & DS – DS details at national and regional level


 *JCarot*

 My user profile


 Manage 2022 Reimbursement requests


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 **Trade marks & Designs**

- Vouchers
- *EU and National Trade Marks and Designs Reimbursement Form*
- WIPO Trade Marks and Designs Reimbursement Form
- Drafts saved on (EU and NT)
- Drafts saved on (WIPO)
- Submitted reimbursement requests (EU and national)
- Submitted reimbursement requests (WIPO)

 IP Scan

 Patents

 CPVO

Designs at national and regional level

Please choose your Trade mark or Design

Design ▾

Country \*

- Select - ▾

Currency \*

- Select - ▾

Publication & Deferment fee paid (design) \*

Application Number \*

Application Date \*

Registration fee paid (design) \*

Other fee paid (design)

Upload proof of filing/registration \*

Choose File No file chosen

One file only, 2 MB limit. Allowed types: txt, rtf, pdf, doc, docx, odt, ppt, pptx, odp, xls, xlsx, ods.

[Add another](#)

PREVIOUS NEXT Save

## TM & DS – Grant amount requested

- My user profile
- Manage 2022 Reimbursement requests
- My SME
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- Trade marks & Designs**
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  - Submitted reimbursement requests (WIPO)
- IP Scan
- Patents
- CPVO

### 3.1 Budget \*

Activities Requested	Total amount claimed	Reimbursement percentage	Grant amount
Trade Marks and Designs EU	3,901.13€	75.00%	<u>2,925.85€</u>

The final grant amount is subject to the approval of the request and will be calculated as stated in section 5 of the call for proposals. In the event of a separate request, this amount will be checked against the amount already paid and could be adjusted accordingly in your voucher.

#### Statement

By submitting this request for payment, the beneficiary (or representative on behalf of the SME) certifies that:

- The submitted information and budget is true, accurate and eligible.
- The beneficiary declares that the company has not applied for or received any national or EU funding for the same activities or part of the activities declared in this form.

Please check the two boxes to resume.

The submission of final reports involves the recording and processing of personal data. This data will be processed pursuant to Regulation (EU) No 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

[For more information, refer to the data protection statement / privacy statement.](#)

- I would like to receive regular EUIPO communications and newsletters

[View privacy statement](#)

## TM & DS – Summary

my user profile

Manage 2022 Reimbursement requests

My SME

SME fund application

**Trade marks & Designs**

→ Vouchers

→ EU and National Trade Marks and Designs Reimbursement Form

→ WIPO Trade Marks and Designs Reimbursement Form

→ Drafts saved on (EU and NT)

→ Drafts saved on (WIPO)

→ Submitted reimbursement requests (EU and national)

→ Submitted reimbursement requests (WIPO)

IP Scan

Patents

CPVO

Reference number of Grant Decision

14688-2

Add a new bank account?

No

For what activities are you requesting a reimbursement?

Trade mark and Design fees at EU level,  
Trade mark and Design fees at national  
and regional level

I am applying for fees at EU level.

Trade marks, Designs

Trade mark details

- Please choose your Trade mark or Design: Trademark  
Application Number: 18023569  
Application Date: 28-03-2023  
Basic application fee paid (EUTM): 850  
Class fee paid (EUTM): 50  
Other fee paid (EUTM): 0
- Please choose your Trade mark or Design: Trademark  
Application Number: 18023568  
Application Date: 30-03-2023  
Basic application fee paid (EUTM): 850  
Class fee paid (EUTM): 0  
Other fee paid (EUTM): 0

Design details

- Please choose your Trade mark or Design: Design  
Application Number: 098726hgÇ  
Application Date: 31-03-2023  
Registration fee paid (RCD): 350  
Publication and deferment fee paid (RCD): 125  
Other fee paid (RCD): 0

I am applying for fees on national and regional level

Trade marks, Designs

Trade mark details

- Please choose your Trade mark or Design: Trade mark  
Application Number: 35978  
Country: Denmark  
Application Date: 29-03-2023  
Currency: DKK  
Basic application fee paid (trade mark): 5500  
Class fee paid (trade mark): 3550  
Other fee paid (trade mark): 0  
Upload proof of filing/registration:  
[DELFB2 examen JFC.pdf](#)  
Basic application fee paid (trade mark) in EUR: 738.99  
Class fee paid (trade mark) in EUR: 476.98  
Other fee paid (trade mark) in EUR: 0



## TM & DS – Summary

### Design details

- Please choose your Trade mark or Design: Design  
 Application Number: ds3457  
 Country: Bulgaria  
 Application Date: 29-03-2023  
 Currency: BGN  
 Registration fee paid (design): 550  
 Publication & Deferment fee paid (design): 350  
 Upload proof of filing/registration:  
[Fee Summary\(10\).pdf](#)  
 Registration fee paid (design) in EUR: 281.21  
 Publication & Deferment fee paid (design) in EUR: 178.95  
 Other fee paid (design) in EUR: 0

### 3.1 Budget

The final grant amount is subject to the approval of the request and will be calculated as stated in section 5 of the call for proposals. In the event of a separate request, this amount will be checked against the amount already paid and could be adjusted accordingly in your voucher.

#### Statement

By submitting this request for payment, the beneficiary (or representative on behalf of the SME) certifies that:

The submitted information and budget is true, accurate and eligible.

Yes

The beneficiary declares that the company has not applied for or received any national or EU funding for the same activities or part of the activities declared in this form.

Yes

Please check the two boxes to resume.

The submission of final reports involves the recording and processing of personal data. This data will be processed pursuant to Regulation (EU) No 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the

### Activities requested (at EU level)

Trade Marks and Designs EU European

### Total amount claimed (at EU level)

2225

### Percentage of reimbursement (at EU level)

75

### Grant amount (at EU level)

1668.75

### Activities requested (at national level)

Trade Marks and Designs EU National

### Total amount claimed (at national level)

1676.13

### Percentage of reimbursement (at national level)

75

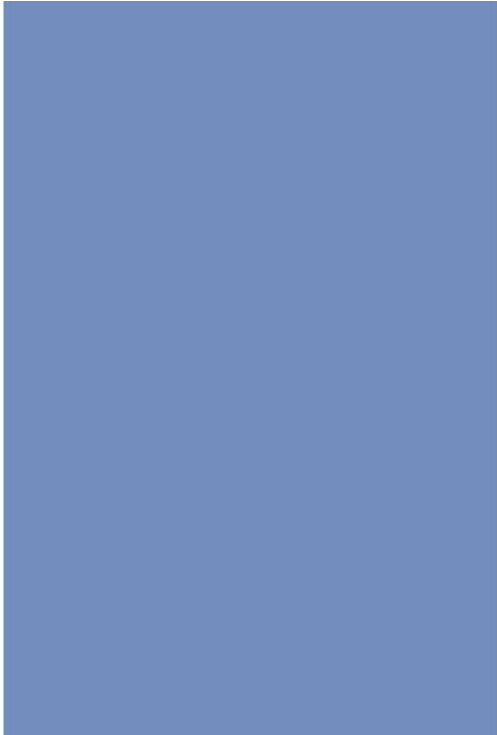
### Grant amount (at national level)

1257.1

### Total amount claimed

3901.13

## TM & DS – Summary



Percentage of reimbursement

75

Grant amount

2925.85

Total amount claimed in Trade marks

2965.97


Total amount claimed in Designs









935.16

PREVIOUS

APPLY

Save

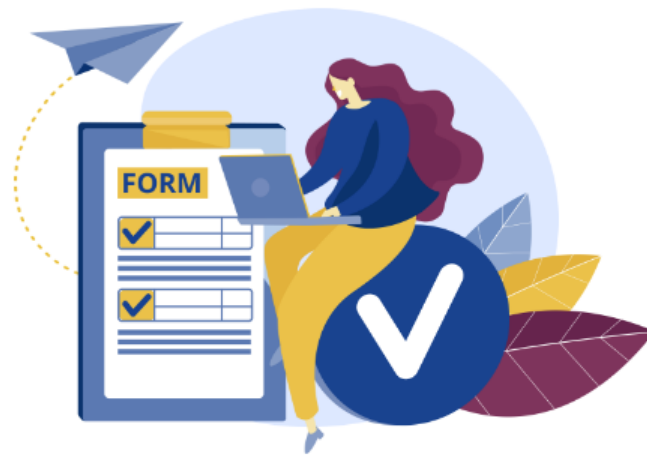
 *JCarot*

-  My user profile
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-  IP Scan
-  Patents
-  CPVO



## Your request **HAS BEEN SUBMITTED.**






You will be notified by e-mail and/or SMS when your application has been approved or if we should require more details from you.

[BACK TO USER AREA](#)



## TM & DS – Registration details at WIPO level

  
 **JCarot**

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Registration Details

Budget

### I am applying for fees outside of the EU \*


- Trade marks
- Designs















PREVIOUS

NEXT

Save

## TM & DS – TM details at WIPO level

 **JCarot**

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  -  Drafts saved on (WIPO)
  -  Submitted reimbursement requests (EU and national)
  -  Submitted reimbursement requests (WIPO)
-  IP Scan
-  Patents

Registration Details

**Trade mark details**

Design Details

Budget

Please choose your Trade mark or Design

Trade mark 

Application Date \*

31-03-2023

Amount paid in CHF \*

Upload proof of receipt of international registration \*

Choose File

No file chosen

The uploaded pdf file should not be protected. One file only. 2 MB limit. Allowed types: pdf.

Add another

PREVIOUS

NEXT

Application Number \*

Country/countries Select one or more \*

Choose some options

Upload proof of WIPO payment receipt \*

Choose File

No file chosen

The uploaded pdf file should not be protected. One file only. 2 MB limit. Allowed types: pdf.

Save

## TM & DS – Design details at WIPO level



- My user profile
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  - Drafts saved on (WIPO)
  - Submitted reimbursement requests (EU and national)
  - Submitted reimbursement requests (WIPO)
- IP Scan
- Patents

Registration Details

Trade mark details

**Design Details**

Budget

Please choose your Trade mark or Design

Design

Application Date \*

Amount paid in CHF \*

Upload proof of receipt of international registration \*

Choose File

No file chosen

The uploaded pdf file should not be protected. One file only. 2 MB limit. Allowed types: pdf.

Add another

PREVIOUS

NEXT

Application Number \*

Country/countries Select one or more \*

Choose some options

Upload proof of WIPO payment receipt \*


Choose File

No file chosen

The uploaded pdf file should not be protected. One file only. 2 MB limit. Allowed types: pdf.

Save

## TM & DS – Grant amount requested WIPO


JCarot

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- My user profile
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- Submitted reimbursement requests (WIPO)
- IP Scan
- Patents
- CPVO

[Registration Details](#)   
 [Trade mark details](#)   
 [Design Details](#)   
 **[Budget](#)**

### Budget \*

Activities Requested	Total amount claimed	Reimbursement percentage	Grant amount
Trade Marks and Designs WIPO	5,035.76€	50.00%	<u>2,517.88€</u>

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#### Statement

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[For more information, refer to the data protection statement / privacy statement.](#)

## IP Scan – Reimbursement request eform

 **JCarot**

-  My user profile
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-  My SME
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-  Trade marks & Designs
-  **IP Scan**
  - Vouchers
  - Reimbursement form
  - Drafts saved on
  - Submitted Reimbursement requests
-  Patents
-  CPVO

IP Scan

Budget

Date of request in your IP office \*

\_\_\_\_\_

Amount paid (without VAT) \*

\_\_\_\_\_

Date of the signed report provided by  
the National IP Office \*

\_\_\_\_\_

Payment currency \*

- Select - 

Supporting documents \*

Upload signed report provided by the NIPO

Choose File

No file chosen

The uploaded pdf file should not be protected. One file  
only. 2 MB limit. Allowed types: pdf.

PREVIOUS

NEXT

Save



## Patents – Reimbursement request eform

### Patents

- Vouchers
- Reimbursement form
- Drafts saved on
- Submitted Reimbursement requests

### CPVO

requesting a reimbursement  
for?

Reference number of Grant Decision \*

- Select -

Add a new bank  
account? \*

- No  
 Yes

Please select European or national patent \*

- European Patent  
 National Patent

NEXT

Save

## Patents – European patent fees



- My user profile
- Manage 2022 Reimbursement requests
- My SME
- SME fund application
- Trade marks & Designs
- IP Scan
- Patents**
  - Vouchers
  - Reimbursement form
  - Drafts saved on
  - Submitted Reimbursement requests
- CPVO

European Patent Fees

National Patent Fees

Budget

Application number \*

\_\_\_\_\_

Filing date \*

\_\_\_\_\_

Please select your type of patent \*

- None -

Payment currency \*

- Select -

Basic filing fee paid \*

\_\_\_\_\_

Other fee paid

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Upload proof of filing/registration \*

Choose File

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## Patents – National patent fees



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- My SME
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- Trade marks & Designs
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  - Vouchers
  - Reimbursement form
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- CPVO

European Patent Fees

**National Patent Fees**

Budget

Application number \*

Filing date \*

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## CPVO – Reimbursement request eform

  
 **JCarot**

-  My user profile
-  Manage 2022 Reimbursement requests
-  My SME
-  SME fund application
-  Trade marks & Designs
-  IP Scan
-  Patents
-  **CPVO**
  - Vouchers
  - Reimbursement form

Community Plant Variety fees

Budget

Application Number \*

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Application Date \*

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Amount paid \*

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Upload proof of filing/registration \*

Choose File

No file chosen

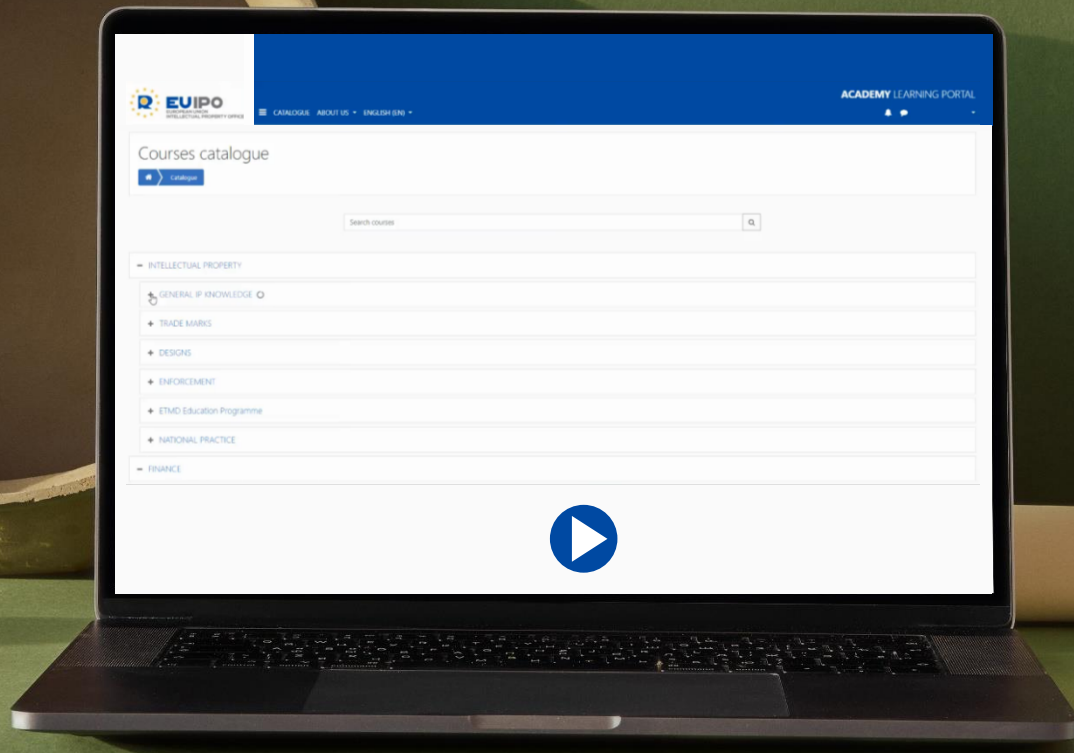
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