

# IP Enforcement Portal: Export/Import

---

Nicole Semjevski  
10/12/2019

## The new EU platform for the enforcement of IPRs



INTEGRATED INTO A SINGLE PLATFORM...

# IP ENFORCEMENT portal

## *Exchange information function (exEDB) in the IP Enforcement Portal*

# IP ENFORCEMENT | portal

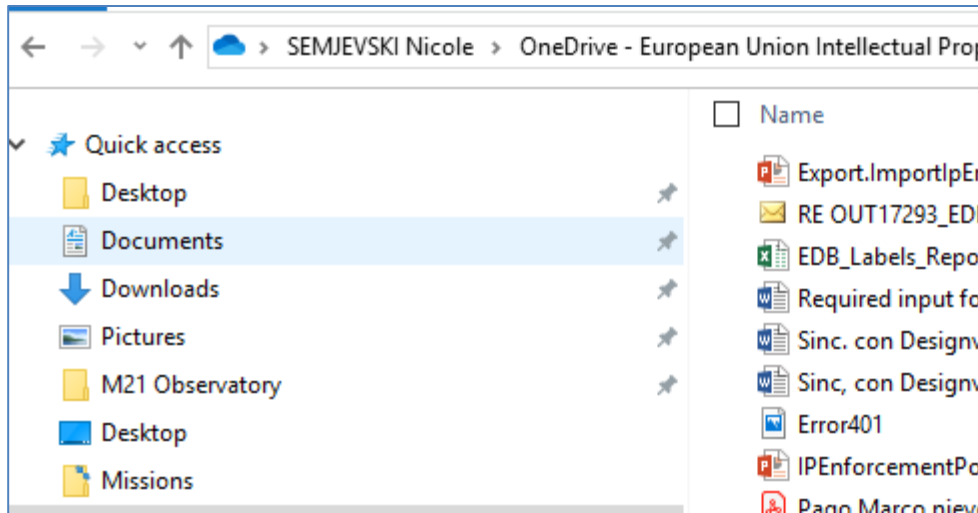
**EDB**  
Enforcement Database

IS NOW

Exchange information

## Export/import of information

To/from your company database  
To/from another of your accounts



### Company Portfolio

Manage the details of the different companies using the system.

Search in the results:

NAME

EUIPO

Euipo 1

Euipo 2

OBSERVATORY

**EXPORT / IMPORT**

# Contact Points

# CONTACT POINTS

Dashboard | **Company Information** | Product Portfolio | Application for Action (AFA) | Suspicious Case Room | Alerts for Customs and Police | Customs and Police Repository | Statistics | User management

Report non-EU cases

Home ▶ PREPRODBF test

## Company Information

Information about the company, contact points and IPR portfolio.

Product Portfolio

Company Details

Contact Points

Import






Export

+ Add a new Enforcement Contact

Delete Selected Rows

Select All (On this page)

← Previous 1 2 Next →

SELECT	NAME	TYPE	PHONE	EMAIL	COUNTRIES COVERED	
<input type="checkbox"/>	Name	Type	Phone	Email	Countries covered	
<input type="checkbox"/>	TestMarch	Secondary in the company	1234567788	somecompany@testsoprasteria.com	LT, NL	 
<input type="checkbox"/>	test1911	Secondary in the company	4352466	test@sopratest.net	HU, LT	
<input type="checkbox"/>						 

## EXPORT Contact Points











### 1. Select *Contact Points* you want to export and click on *Export*

Contact Points

Import **Export** + Add a new Enforcement Contact Delete Selected Rows

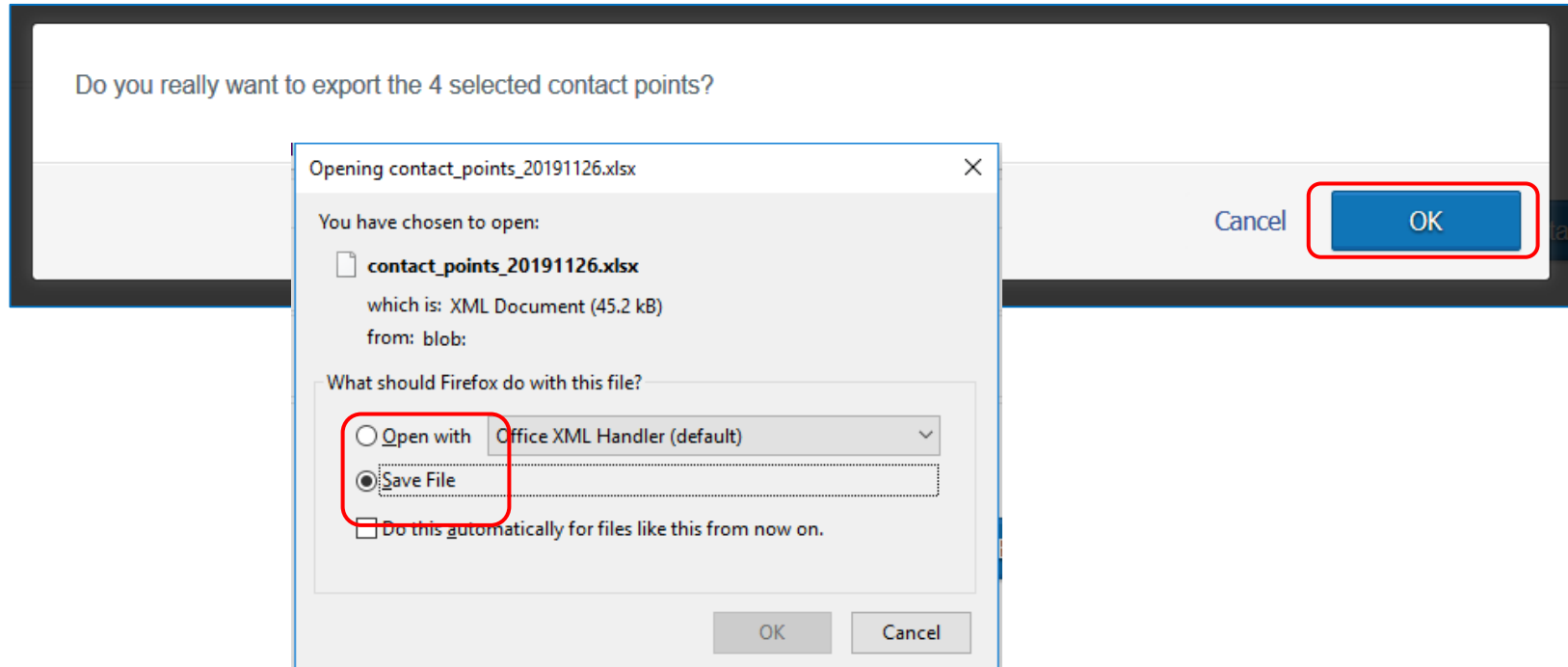
Select All (On this page)

← Previous 1 2 Next →

SELECT	NAME	TYPE	PHONE	EMAIL	COUNTRIES COVERED	
<input checked="" type="checkbox"/>	TestMarch	Secondary in the company	1234567788	somecompany@testsoprasteria.com	LT, NL	 
<input checked="" type="checkbox"/>	test1911	Secondary in the company	4352466	test@sopratest.net	HU, LT	 
<input checked="" type="checkbox"/>	test2511	Secondary in a country	526356357	test@test.net	SK	 
<input checked="" type="checkbox"/>	test2711	Secondary in the company	5463565	test@test.net	SK	 
<input type="checkbox"/>	test2811	Secondary in the company	526246	test2@test.net	SK	 

## EXPORT Contact Points

### 2. Confirm the *Export and Open with or Save File*







## IMPORT Contact Points

### 1. Click on *Import*

#### Company Information

Information about the company, contact points and IPR portfolio.

Product Portfolio

Company Details

Contact Points

Import

Export

Add a

Select All (On this page)

SELECT	NAME	TYPE	PHONE	EMAIL	COUNTRIES COVERED
	Name	Type	Phone	Email	Countries covered
	TestMarch	Secondary in the company	1234567788	somecompany@testsoprasteria.com	LT, NL
	test1911	Secondary in the company	4352466	test@sopratest.net	HU, LT

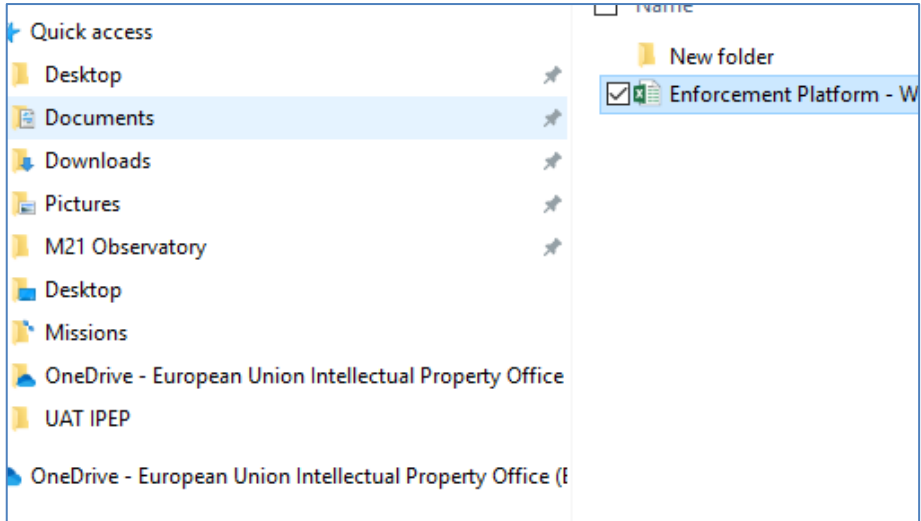
## IMPORT Contact Points

### 2. Select file and Start Import

Import   Export   + Add a new Enforcement Contact   Delete Selected Rows

[Download template](#)

+ Select File   Start Import



The screenshot shows a file explorer window with the following structure:

- Quick access
  - Desktop
  - Documents (selected)
  - Downloads
  - Pictures
  - M21 Observatory
  - Desktop
  - Missions
  - OneDrive - European Union Intellectual Property Office
  - UAT IPEP
  - OneDrive - European Union Intellectual Property Office (t
- Name
  - New folder
  - Enforcement Platform - W (checked)



**EXPORT**

# Suspicious Cases














## EXPORT Suspicious Case

### 1. Select the *Suspicious Cases* you want to export and click on *Export*

#### Suspicious Case Room

Companies can be alerted by authorities when they find suspicious goods. The companies can review and answer the authorities' questions regarding the case.


Include Closed Cases  
 Select All (On this page)

SELECT	REFERENCE	AUTHORITY	STATUS	PRODUCT SPECIFICATION			
	BA test	ASAE	Pending Authority	Dressings in liquid form for waterproofing leather shoes; Detergent compositions for shoes	29/07/2019	29/07/2019	 
<input checked="" type="checkbox"/>	BA TEST 22	Loca Academia de Policia 2	Pending Authority	Toner contained in cartridges for use in computer print-out apparatus			
	sanocheck1	EA Oscar_Greece	Pending Authority	Chemical analysis kit for testing swimming pool water			
<input checked="" type="checkbox"/>	UAT_BUG_TEST	Loca Academia de Policia 2	Pending Authority	Chicken; Chorizo			 
	UAT_BUG_TEST_2	Loca Academia de Policia 2	Pending Authority	Testware			
<input checked="" type="checkbox"/>	tttt	EA Oscar_Greece	Pending Authority	Absorbents for cleaning solvents; Accelerators for organic chemical reactions			 
	Ref_DPL	Czech Republic Customs	Pending Authority	Accelerators for speeding up chemical reactions	08/05/2019	08/05/2019	
	DEMO_TEST	MTP MTP	Viewed	Cups made of pottery	28/10/2019	14/05/2019	 
	test123	Loca Academia de Policia 2	Viewed	Testware	07/02/2019	04/02/2019	 
	mtp	Loca Academia de Policia 2	Viewed	Astronomy consultation	30/07/2019	29/07/2019	 

Showing 1 to 10 of 11 entries

Showing  entries


← Previous **1** 2 Next →



## EXPORT Suspicious Case


2. An xls containing the *Suspicious Case* will be generated to store on your PC

- ★ Quick access
- 📁 Desktop
- 📁 Documents
- 📁 Downloads
- 📁 Pictures
- 📁 M21 Observatory
- 📁 Desktop
- 📁 Missions
- 📁 OneDrive - European Union
- 📁 UAT-IPER




**Suspicious-Case-Customs 191127**  
Type: Microsoft Excel Worksheet



**EUIPO**  
EUROPEAN UNION  
INTELLECTUAL PROPERTY OFFICE



**Suspicious Case Room**

Case Export Information							
Case Type	CUSTOMS						
Company or Enforcement Authority	PREPRODBF test						
User Name	uat.company						
Export date	27/11/2019						
Case Reference	Status	Created	Last updated date	Answer Deadline	Sender	Receiver	
Ref_DPL	Pending Authority	08/05/2019	08/05/2019		Czech Republic Customs	PREPRODBF test	

**EXPORT**

# Alerts



## EXPORT Suspicious Case

### 1. Select the *Alerts* you want to export and click on *Export*

#### Alerts for Customs and Police

Alert authorities whenever a new trend or infringement case has been identified, in this way the alerted authorities can make use of this information in the future.

Include Closed Alerts  
 Select All (On this page)

RECEIVER	REFERENCE	TYPE	PRODUCT SPECIFICATION (KEYWORDS)			
France Customs	PREP20180428111809	Online Infringement	Soccer balls			
France Customs	PREP20180428120637	Online Infringement	Testware			
ENFORCEMENTE DG TAXUD	PREP20190520165612	Potential Infringement or Trend	Absorbing carbons; Accelerators for speeding up the setting of concrete; ...			
EA Customs (BE_AFA Search enabled)	PREP20190520165711	Potential Infringement or Trend	Shoe polish and creams; Shoe black (shoe polish); Shoe cleaners; prepar...			
Multiple	PREP20190722121103	Online Infringement	Chorizo			
Multiple	ra1 PREP20190722103333	Potential Infringement or Trend	Artificial skin for testing cosmetics			
Multiple	PREP20190718150324	Online Infringement	Fish meal fertilizers	Sent to Authority	18/07/2019	18/07/2019
ENFORCEMENTE DG TAXUD	PREP20190520165616	Potential Infringement or Trend	Absorbing carbons	Sent to Authority	20/05/2019	20/05/2019
EA Customs (BE_AFA Search enabled)	PREP20190520172042	Online Infringement	Absorbents for cleaning solvents	Sent to Authority	08/05/2019	08/05/2019
ENFORCEMENTE DG TAXUD	PREP20190508172844	Potential Infringement or Trend	Suction cups for milking machines	Sent to Authority	08/05/2019	08/05/2019

Showing 1 to 10 of 63 entries

Showing 10 entries

08/05/2019

← Previous **1** 2 3 4 5 Next →

**Export**

← Previous **1** 2 3 4 5 Next →

**Export**

## EXPORT Suspicious Case

2. xls with *Alerts* will be generated to store on your PC (one per type)

★ Quick access

- 📁 Desktop
- 📄 Documents
- 📁 Downloads
- 🖼️ Pictures
- 📁 M21 Observatory
- 📁 Desktop
- 📁 Missions
- 📁 OneDrive - European Union Intellectual Property
- 📁 UAT IPEP
- 📁 OneDrive - European Union Intellectual Property
- 💻 This PC
- 📁 3D Objects

Name
 

📄 Alert - Online infringement191127

📄 Alert - Potential Infringement or Trend191127

Alert Export Information						
Alert type	Potential Infringement or Trend					
Company or Enforcement Authority	PREPRODBF test					
User Name	uat.company					
Export date	27/11/2019					
Alert Reference	Status	Creation Date	Last updated date	Sender	Related AFA Id	Infringement
PREP20190520165516	Sent to Authority	20/05/2019	20/05/2019	PREPRODBF test		Absorbin
PREP20190520165612	Sent to Authority	20/05/2019	29/07/2019	PREPRODBF test		bons;Accelerators for organ
ra1 PREP20190722103333	Sent to Authority	22/07/2019	22/07/2019	PREPRODBF test		Artificial skin for

**EXPORT / IMPORT**

# Product information

## Export / Import of products from a different account

1. In *Company Portfolio*, enter the in the company account from where you want to EXPORT

### Company Portfolio

Manage the details of the different companies using the system.

Search in the results:

← Previous **1** Next →

NAME	COUNTRY	
Company UAT	Spain	<input type="text" value=""/>
<b>PREPRODBF test</b>	Germany	<input type="text" value=""/>

Showing 1 to 2 of 2 entries

Showing  entries

← Previous **1** Next →

## EXPORT / IMPORT Products













### 1. Click on *Export / Import*

### Product Portfolio

+ Add a new Product
Export/Import
🗑 Delete Selected Rows

Select All (On this page)

← Previous
1
Next →

SELECT	MAIN IMAGE	PRODUCT NAME	CATEGORY	PRODUCT SPECIFICATION (KEYWORDS)	PreAFA ID	CREATION DATE	SHARING CRITERIA
	<input type="text" value="UAT"/>	<input type="text" value="UAT"/>	<input type="text" value="Category"/>	<input type="text" value="Product specification (keyw"/>	<input type="text"/>	<input type="text" value="Creation Date"/>	
	1	UAT_2710	Boots; Shoes		ES20171027114857000014 , FR2017103115561500001 3+	Friday 27, October 2017, 11:41:05	4(50)  SHARE      
	1	UAT_2710_c opy_1	Boots; Shoes		BE20191007130243000013 , ES2017102711485700001 4+	Monday 30, October 2017, 09:38:41	3(50)  SHARE      
	1	UAT_2710_c opy_2	Boots; Shoes			Monday 30, April 2018, 09:37:25	0(50)  SHARE  





## EXPORT / IMPORT Products

### 2. Export / Import History opens

#### Export/Import History

Export Import

← Previous 1 Next →

REFERENCE	FILE NAME	ACTION	START DATE	END DATE	USERNAME	STATUS
<input type="text"/>	File Name <input type="text"/>	<input type="text"/>	Start Date <input type="text"/>	End Date <input type="text"/>	UserName <input type="text"/>	<input type="text"/>
22	ExportFile_20191127.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
20	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
24	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
39	JON Overwrite.zip	Import	27/11/2019	27/11/2019	uat.company2	Pending confirmation by user 
19	pelirrojaExport.zip	Import	26/11/2019	26/11/2019	uat.company2	Success
21	<a href="#">ExportFile_20191127.zip</a>	Export	27/11/2019	27/11/2019	uat.company2	Success 
23	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Failed 
25	<a href="#">ExportFile_20191127.zip</a>	Export	27/11/2019	27/11/2019	uat.company2	Success 

## EXPORT Products

### 3. Click on *Export*

#### Export/Import History

[Export](#) [Import](#)  
← Previous **1** Next →

REFERENCE	FILE NAME	ACTION	START DATE	END DATE	USERNAME	STATUS
22	ExportFile_2019112	Import	27/11/2019	27/11/2019	uat_company2	Success

## EXPORT Products

### 4. Select Product(s) you want to export

#### Products Export

Select All (On this page)

SELECT  MAIN IMAGE  PRODUCT NAME  PRODUCT SPECIFICATION (KEYWORDS)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		uat	Product specification (keywords)
<input checked="" type="checkbox"/>	<b>1</b>	UAT_2710	Boots; Shoes
	<b>1</b>	UAT_2710_copy_1	Boots; Shoes
<input checked="" type="checkbox"/>	<b>1</b>	UAT_2710_copy_2	Boots; Shoes

Showing 1 to 3 of 3 entries

Showing  entries

← Previous **1** Next →

← Previous **1** Next →



## EXPORT Products

5. Change file name to your convenience and accept

### Products Export

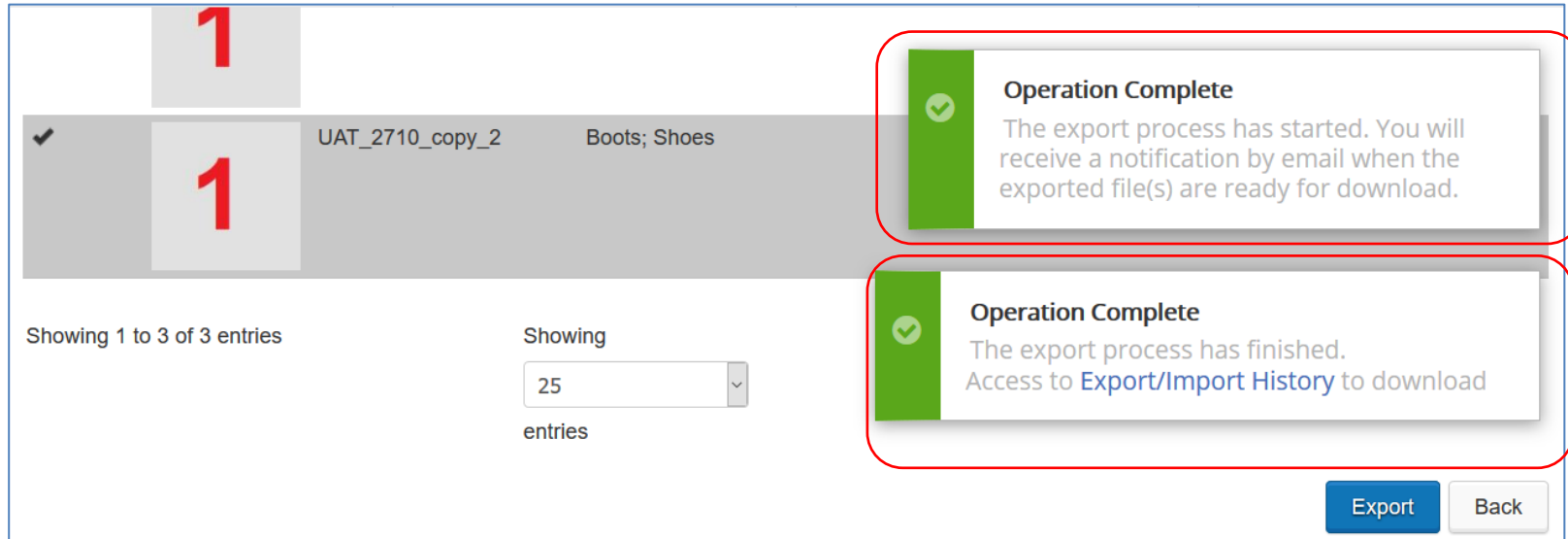
Export base name

2 products will be included in the export.  
**Please, do not modify any product until the process has finished.**

Cancel

## EXPORT Products

### 6. See confirmation and find link *Export / Import History*



The screenshot displays the 'EXPORT Products' interface. At the top, a blue header contains the text 'EXPORT Products'. Below this, a table lists export entries. The first entry is highlighted in grey and has a red '1' in a grey box above it. The table columns include a checkmark, a red '1' in a grey box, the entry name 'UAT\_2710\_copy\_2', and the category 'Boots; Shoes'. Below the table, there is a pagination control showing 'Showing 1 to 3 of 3 entries' and a dropdown menu set to '25' entries. On the right side, two notification boxes are shown, both with a green checkmark icon. The top notification says 'Operation Complete' and 'The export process has started. You will receive a notification by email when the exported file(s) are ready for download.' The bottom notification says 'Operation Complete' and 'The export process has finished. Access to [Export/Import History](#) to download'. At the bottom right, there are two buttons: 'Export' (blue) and 'Back' (grey).

✓	1	UAT_2710_copy_2	Boots; Shoes
	1		

Showing 1 to 3 of 3 entries

Showing  entries

**Operation Complete**  
The export process has started. You will receive a notification by email when the exported file(s) are ready for download.

**Operation Complete**  
The export process has finished. Access to [Export/Import History](#) to download

[Export](#) [Back](#)


## EXPORT Products

7. Exported product information available in a Zip file in the Export/Import History. Click on the link and save the document on your desktop

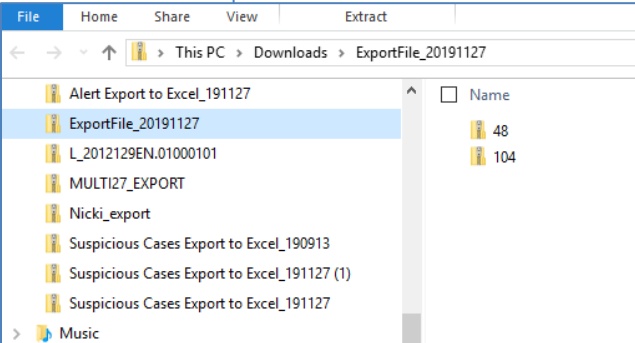
### Export/Import History

Export Import

← Previous 1 Next →

REFERENCE	FILE NAME	ACTION	START DATE	END DATE	USERNAME	STATUS	
42	ExportFile_20191127.zip	Export	27/11/2019	27/11/2019	uat.company2	Success	

Showing 1 to 1 of 1 entries (filtered from 14 total entries)      Showing 25 entries



The screenshot shows a Windows File Explorer window with the address bar set to 'This PC > Downloads > ExportFile\_20191127'. The file list contains several files, with 'ExportFile\_20191127' selected. The file size is 48 KB. Other files include 'Alert Export to Excel\_191127', 'L\_2012129EN.01000101', 'MULTI27\_EXPORT', 'Nicki\_export', 'Suspicious Cases Export to Excel\_190913', 'Suspicious Cases Export to Excel\_191127 (1)', and 'Suspicious Cases Export to Excel\_191127'.

## Export / Import of products from a different account

1. In *Company Portfolio*, enter the in the company account to which you want to IMPORT

### Company Portfolio

Manage the details of the different companies using the system.

Search in the results:

← Previous **1** Next →

NAME	COUNTRY	
Company UAT	Spain	<input type="text" value=""/>
PREPRODBF test	Germany	<input type="text" value=""/>

Showing 1 to 2 of 2 entries

Showing  entries

← Previous **1** Next →

## IMPORT Products

### 2. To import products in Zip format from your PC

#### Export/Import History

Export **Import**

← Previous 1 Next →

REFERENCE	FILE NAME	ACTION	START DATE	END DATE	USERNAME	STATUS
	File Name		Start Date	End Date	UserName	
22	ExportFile_20191127.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
20	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
24	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
39	JON Overwrite.zip	Import	27/11/2019	27/11/2019	uat.company2	Pending confirmation by user
19	pelirrojaExport.zip	Import	26/11/2019	26/11/2019	uat.company2	Success
21	<a href="#">ExportFile_20191127.zip</a>	Export	27/11/2019	27/11/2019	uat.company2	Success
23	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Failed
25	<a href="#">ExportFile_20191127.zip</a>	Export	27/11/2019	27/11/2019	uat.company2	Success

## IMPORT Products

### 3. Select file form your PC

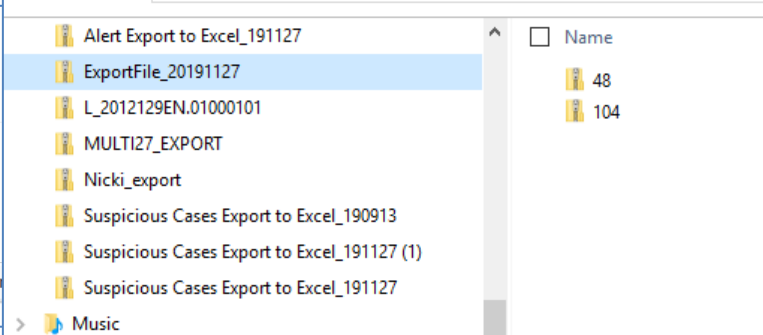
#### Upload Product Files

Import functionality allows uploading multiples files in ZIP format.

**+ Select File**

**Selected Files:** 48[1].zip

**Import**



File Home Share View Extract

This PC > Downloads > ExportFile\_20191127

Name	Size
Alert Export to Excel_191127	
<b>ExportFile_20191127</b>	48
L_2012129EN.01000101	104
MULTI27_EXPORT	
Nicki_export	
Suspicious Cases Export to Excel_190913	
Suspicious Cases Export to Excel_191127 (1)	
Suspicious Cases Export to Excel_191127	
Music	

*Step into your IP Enforcement Community*

#### Products files validation

The upload process has started. Please, do not close your browser/tab until the upload and validation process has finished

Close **Accept**

## IMPORT Products

4. Once the import uploading process has finalized, a new entry appears in the Export/Import History table. Click on the play action button

### Export/Import History

Export Import  
← Previous 1 Next →

REFERENCE	FILE NAME	ACTION	START DATE	END DATE	USERNAME	STATUS
22	ExportFile_20191127.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
68	JON_Product_Upd.zip	Import	28/11/2019	28/11/2019	uat.company2	Success
90	guilleUATESexp.zip	Import	28/11/2019	28/11/2019	uat.company2	Processing
93	guilleUATESexp.zip	Import	28/11/2019	28/11/2019	uat.company2	Processing
20	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
24	ProductTest.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
39	JON Overwrite.zip	Import	27/11/2019	27/11/2019	uat.company2	Success
45	ExportFile_20191126(1).zip	Import	28/11/2019	28/11/2019	uat.company2	Pending confirmation by user

▶

## IMPORT products

### 3. Finalise import of product. If needed, update product specification

#### Export/Import History

Selected products will be imported

➕ Import to Product Portfolio

↻ Update Product Specification


Selected products will be imported from **PREPRODBF** test to: **Company UAT**

Select All (On this page)

← Previous **1** Next →

SELECT MAIN IMAGE PRODUCT NAME INFRINGING GOODS (PRODUCT SPECIFICATION) CREATION DATE OVERRIDE

Product name Infringing goods (Product specification) Creation Date

<input checked="" type="checkbox"/>		DavideProductBE	Astronomy consultation	Thursday 28, November 2019, 08:06:40	<input type="checkbox"/>
-------------------------------------	---	-----------------	------------------------	--------------------------------------	--------------------------

Showing 1 to 1 of 1 entries

Showing 25 entries




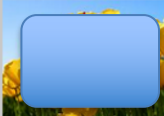
← Previous **1** Next →

Cancel



## IMPORT products

4. When entering the Product Portfolio the imported product has been added

<input type="checkbox"/>	MAIN IMAGE	PRODUCT NAME	PRODUCT SPECIFICATION (KEYWORDS)	LAST EXPORTED DATE	LAST IMPORTED DATE
<input checked="" type="checkbox"/>		UAT_2710	Boots; Shoes		
		UAT_2710_copy_1	Boots; Shoes		
<input checked="" type="checkbox"/>		UAT_2710_copy_2	Boots; Shoes		
<input checked="" type="checkbox"/>		DavideProductBE	Astronomy consultation		Thursday 28, November 2019, 0



[www.euipo.europa.eu](http://www.euipo.europa.eu)



---

@EU\_IPO



---

EUIPO

Thank you