

## PAN EUROPEAN SEAL TRAINEESHIP

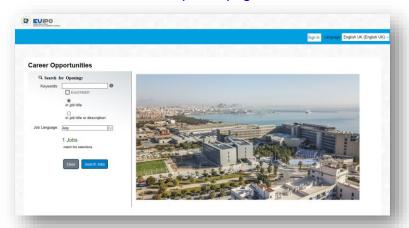
# how to register:

to submit your on-line application
 to complete the obligatory on-line courses



### 1. How to create an account to apply for a traineeship

1. Visit the EUIPO Traieeships webpage



2. On the top-right corner click on "Sign In" button

Sign I	n Language	English UK (English UK) ~
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For complete information about the traineeships programmes, please visit: https://euipo.europa.eu/ohimportal/en/traineeships 3. On the following screen, click on the "Create an account" link

Already have an acc	,ount:
Enter your email address and	password (both are case-sensitive).
* Email Address:	
* Password:	
	Sign In Forgot your password?
Not a registered use	er yet?
Create an account to apply fo	r our career opportunities.

4. Fill in the information and click on "Create an account" button

Already a registered user? P Login credentials are case-se		
* Email Address:		
* Retype Email Address:		
* Choose Password:		Password Policy
* Retype Password:		7
* First Name:		_
* Last Name:		7
* Country/Region of Residence:	- Select -	~
* Terms of Use:	Read and accept the data priva	cy statement.
	Create Account	



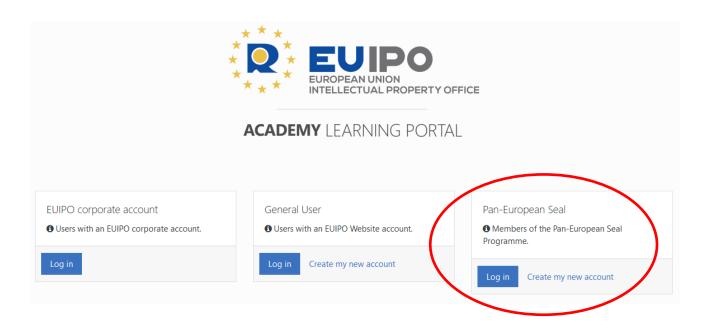
#### 2. ACADEMY LEARNING PORTAL – Obligatory on-line courses

#### How to create a new PES user account in the ALP

**Step 1** – go to the <u>Academy Learning Portal</u> and click on *Log In* 



#### Step 2 – under the option Pan-European Seal, click on Create my new account





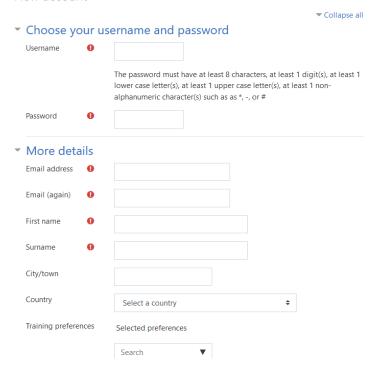
### 2. ACADEMY LEARNING PORTAL – Obligatory on-line courses

#### **Step 3** – Fill the form and click on *Create my new account*



#### **ACADEMY LEARNING PORTAL**

#### New account



▼ Other f	ields									
Nationality	0	Spain \$								
Date of birt	th <b>①</b>	2 \$	February	<b>‡</b>	1914	<b>‡</b>				
Linkedin										
Facebook										
Twitter										
▼ Pan-Eu	ropean S	eal field	ds							
University/0	University/Center   Magister Lycentinys, University of Alicante- Spain							\$		
		Create	my new acco	unt	Cancel					
There are requi	ired fields in th	is form ma	irked 🕕 .							



### 2. ACADEMY LEARNING PORTAL – Obligatory on-line courses

**Step 4** – complete at least 1 of the 2 online courses



RDC in a Nutshell EUTM in a Nutshell

If you have problems using your ALP account, please contact the Learning Portal team at the following email address: <a href="mailto:LearningPortal@euipo.europa.eu">LearningPortal@euipo.europa.eu</a>