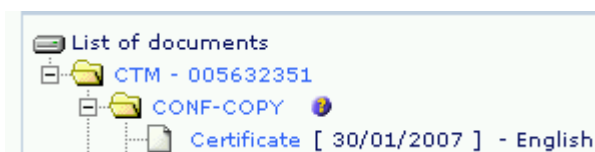




I. Correspondence received by OHIM

The OHIMs internal document classification system for CTM-related documents has three levels:



The first level concerns the procedure and has the following options:

Appeal
Cancellation
CTM
Inspection Request
GA (*General Authorization*)
Opposition
Recordal
Representative

The second level relates to generally what the correspondence is about:

A.APPELLANT	Correspondence from the appellant in an appeal case.
A.GROUNDS	The grounds of appeal if sent subsequent to the notice of appeal.
A.RESPONDENT	Correspondence from the respondent in an appeal case.
APPEAL	The notice of appeal in form or letter.
APPLICATION	Application folder
C.CA-APPLICANT	Any mail from the party filing the cancellation request.
C.PROPRIETOR	Observations, facts and arguments filed by the owner of the trade mark in a cancellation procedure.
CANCELLATION	The cancellation application. It usually includes the official form, but it could also cover any other form of filing a cancellation request (by an explanatory letter, using a personalised form, etc.).
C-APPLICANT	Observations, facts and arguments filed by the party making the cancellation application.
C-APPL TRANSL	Translation submitted by the party filing a cancellation application of any of the relevant documents requiring translation.
C-EV.APPLI	Further evidence submitted by the cancellation applicant.
C-EV.PROP	Evidence submitted by the proprietor of the trade mark in a cancellation procedure.
C-MIX	Mixed request for revocation and a declaration of invalidity.
CONF-COPY	Confirmation copy of a document previously sent.
CONVERSION	A request for conversion of a CTM into a national/regional

COURT MAIL	application (either a form or a letter). Correspondence received from national courts related to counterclaim proceedings (Article 96 CTMR).
C-PROP TRANSL	Translation filed by the owner of the trade mark in a cancellation procedure of any of the relevant documents needing translation.
C-PROPRIETOR	Observations, facts and arguments filed by the proprietor of the contested registration.
C-SUSPENSION	Request for suspension of the proceedings.
E.APPLICATION	The folder containing the CTM application.
E.OBSERV-3 RD	Third party observations filed pursuant to Article 41 CTMR.
E.TRANS-OK-NOK	Translation exchanges with the applicant.
EXTENSION	Request for an extension of a deadline.
GA	General authorization
GA-IA	The document authorizing a representative to act on behalf of a person.
INFORMATION	The applicant's response to the OHIM on formalities or absolute grounds issues. It also includes any other issue relating to the application file that does not have a particular indexation. It may also include a general enquiry on any matter, a follow-up or a reply to an official letter.
LIMITATION	The applicant declares that he/she wants to discard part of the specification of goods and services (restriction).
MISCELLANEOUS	Used on occasions where no other title is appropriate.
MODIFICATION	The answer to the OHIM on classification, formalities or absolute grounds issues. It includes also any other modification made that affects the file.
O.CONF.DEF	Amendment to a proceeding or request for correction. Confirmation copy (usually sent by mail) of a document submitted previously by the applicant in the opposition proceedings. The content is identical to that of the 'original' transmission (usually by fax).
O.CONF.OPPON.	Confirmation copy (usually sent by mail) of a document submitted previously by the opponent in the opposition proceedings. The content is identical to that of the 'original' transmission (usually by fax).
O.FROM OPPON	The observations sent by the opponent during the opposition proceedings,
O.FROM DEF.	The observations sent by the applicant during the opposition proceedings
O.INFORMATION	Used on occasions where no other title is appropriate.
O.TO.DEF.	The observations sent by the opponent, once transmitted to the applicant.
O.TO.OPPON.	The observations sent by the applicant, once transmitted to the opponent.
O.DEFENDANT	Observations, facts and arguments filed by the applicant in opposition proceedings
O.DEF-EXT	Request for an extension of a deadline from the applicant during opposition proceedings.
O.NOTICE	The opposition notice filed by the opponent. It usually consists of the official form, but it could also cover any other form of filing an opposition (by an explanatory letter, using a personalised form, etc).
O.OPP-EXT	Request for an extension of a deadline from the opponent.
O.OPPONENT	Observations, facts and arguments filed by the opponent.
OFFICIAL MAIL	A communication from the OHIM that was generated and sent via manual fax or mail. It usually includes the fax transmission confirmation page generated by the fax machine.

PAYMENT	Documents related to fees payable at the OHIM.
Portfolio name?	Used where no title has been applied when the letter was received.
PR.DECISION	The decision on the entry on the list of professional representatives sent for scanning by PRS (professional representatives section).
PR.DELETION	The request for deletion of a professional representative from the list maintained by the OHIM.
PR.ENTRY LIST	The request for entry on the list of professional representatives, either consisting of a form or a letter.
PR.INFO NAT OFF	Any information (in general block certificates) on professional representatives from one of the national offices.
PR.MODIFICATION	A decision on the entry on the list of professional representatives is sent back by the representative indicating possible errors in the address/name on the decision.
PRIORITY	Documents filed by the applicant to claim priority or to support a priority claim. Letters discussing priority problems and abandonment of priority claims.
PROOF OF USE	Evidence sent by the applicant in order to prove that the trade mark has acquired distinctiveness by use and, therefore, complies with Article 7(3) CTMR.
PROOF REQ	Proof of use requested
R.CONVERSION	A request for conversion of a CTM into a national/regional application, either consisting of a form or a letter.
R.F-INSPECTION	The request for the inspection of a file (obtaining copies, certified copies or information from a file, inspection in situ) either consisting of a form or a letter.
SENIORITY	Documents filed by the applicant in support of the seniority claim (Art. 34 CTMR), a seniority claim made after registration of the CTM (Art. 35 CTMR) or letters discussing seniority claims and referring to abandonment of seniority claims.
T-CH. O&R. DATA	A request for change of name and/or address of an applicant, owner or a representative.
T-CH. REPRES	A request for appointment, deletion or replacement of a representative in a file/files.
TRANSFERT	A request for the transfer of a CTM, either consisting of the official form or a letter.
TRANSLATION	Translation of any document
WAIT	Request to wait to deduct the registration fee for a CTM from a current account until further notice or end of deadline.
WITHDRAWAL	A request to withdraw any kind of application coming from any party to the proceedings.
FROM_WIPO	Communication received from WIPO in relation to proceedings under the Madrid Protocol System.
FOR_WIPO	Documents to be forwarded to WIPO in relation to proceedings under the Madrid Protocol System (includes applications for an international trade mark based on a CTM).

The third level relates to what each piece of correspondence is:

3D	Representation of a three-dimensional mark.
A.form + attach	Application form for a procedure before the Office, including any attachment the applicant considers relevant.
application	Application form
Attachment List	List of attachments
Authoriz-Gen	Document granting a general authorization to act before the OHIM.

Authoriz-Ind	Document granting an authorization to act related to a specific procedure.
BIRTH	New international registration
Blue File	Documents which were received at the commencement of the Office's activities. It contains all the information in the trade mark file, which was kept exclusively in paper form
Certificate	Official certificates or extracts from databases concerning trade mark rights.
Cheques	Cheque to cover a payment in proceedings
Copy	Copy of documents in a file
CORRECTION	Correction to WIPO transaction previously notified.
Cover page	First page of a fax transmission when applicable.
CREATED	Creation of international registration: Notification to office of origin.
DEATH	IR which is no longer protected in a designated country.
dossier	Arrival of dossier
Economic link	Document intended to prove the existence of an economic link between enterprises.
e-filing	Application for a CTMA submitted using the front-office e-filing option.
ETMAF	Application filed using the diskette-based electronic system.
Figurative	Representation of a figurative trade mark processed in a format suitable for publication
Image	A document containing an image
incomplete	Incomplete document
IRREGROUP	Irregularity concerning an international registration.
Letter to OHIM	Letter on any subject addressed to the OHIM.
LICENCE_BIRTH	Creation of a new licence
LICENCE_NEWNAME	Change in the name or address of the licensee.
Logo	Representation of a mark
Mark 3D (fax) – Mark 3D copy (paper)	Contains copy of the representation of a three-dimensional trade mark.
Mark Fig. (fax) – Mark Fig. copy (paper)	Contains the representation or a copy of a figurative trade mark.
Miscellaneous	Documents that cannot be defined in another way, e.g. documents proving use of a trade mark or a separating sheet.
NEWBASE	New basic registration/application for an international registration
NEWNAME	Details of new holder of an international trade mark
Observations	Contains observations related to proceedings.
OHIM letter	Official letter sent from the OHIM.
Opp. dossier	Dossier of opposition
Opp. Info.	Intent to oppose
Oppos. Notice	Filing of a notice of opposition. It usually consists of the official form, but it could also be a personalised form or even a letter from the opponent setting out the necessary information to start opposition proceedings.
Other	Other documents
Other Mark (fax) – Mark Other copy (paper)	Representation of a trade mark other than figurative or three-dimensional
PAID	Second part of a two-part fee has been paid
Please ReIndex	Used where no title has been applied when the letter was received.
Payment	Copy of receipt for bank transfer or any other means and indication of payment.
PR Deletion	The request for deletion of a professional representative from the lists maintained by the Office.

PR.Evidence	The evidence in relation to the appointment of a professional representative.
PR. Information	Any general enquiry on any matter, a follow-up or a reply to an official letter regarding professional representation.
PR.Reg + Attach	Request for entry on the list of professional representatives together with a certificate from one of the national offices or together with proof in support of an exemption request.
Priority	Documents related to priority claims
Priority (Exhi)	Documents related to exhibition priority claims.
PROCESSED	Notification to interested office that a transaction has been processed
PROLONG	International registration which has been renewed.
Proof of use	Evidence submitted to support the arguments put forward in a case.
Req.Proof/Use	Request in relation to arguments put forward in a case.
RESTRICT	Restriction of protection communicated by WIPO to OHIM.
Retransmit Req. (fax) – Certificate (paper)	Not used,
Sender Chk list	List of items sent in the same envelope usually from a national trade mark office.
Seniority (Blank)	Documents related to seniority claims Used where no title has been applied when the letter was received.
TRANCB	Transaction: Ceasing of effect of a basic application/registration
TRANEN	New international application
TRANEX	Subsequent designation
TRANFI	Transaction: final decision
TRANGP	Transaction: granting of protection
TRANIR	Deficiency response
TRANLGO	Re-transmission of LOGO
TRANRF	Transaction: provisional refusal
TRANSN	Seniority claimed
translation	translation
unidentified	Unidentified document
WIPO Attachments	WIPO Attachments
XML	XML

II. Correspondence sent by the OHIM

All letters sent by the Office are grouped in a folder called OHIM LETTER which can be found within each procedure.



The letters are coded in accordance with internal practices of the Office.

Procedure	Letter ID	Description
Appeal	R400	Cover sheet and internal procedures
Appeal	R400a	Cover sheet and internal procedures for <i>ex parte</i> cases
Appeal	R400b	Cover sheet and internal procedures for <i>inter partes</i> cases
Appeal	R401	Acknowledgement of receipt of appeal to appellant (<i>ex parte</i>)
Appeal	R402a	Acknowledgement of receipt of appeal to appellant (<i>inter partes</i>)

Appeal	R402b	Notification of receipt of appeal to respondent (<i>inter partes</i>)
Appeal	R403	Acknowledgement of receipt of appeal and statement of grounds to appellant (<i>ex parte</i>)
Appeal	R404a	Acknowledgement of receipt of appeal and statement of grounds to appellant (<i>inter partes</i>)
Appeal	R404b	Communication of the filing of appeal and statement of grounds to respondent (<i>inter partes</i>)
Appeal	R405	Acknowledgement of receipt of Statement of Grounds to appellant (<i>ex parte</i>)
Appeal	R406a	Acknowledgement of receipt of Statement of Grounds to appellant (<i>inter partes</i>)
Appeal	R406b	Communication of receipt of Statement of Grounds to respondent (<i>inter partes</i>)
Appeal	R407	Request for interlocutory revision
Appeal	R407a	Request for interlocutory revision (<i>ex parte</i>)
Appeal	R407b	Request for interlocutory revision (<i>inter partes</i>)
Appeal	R408	R408
Appeal	R408a	Notification of revision granted to appellant (<i>ex parte</i>)
Appeal	R408b	Notification of revision granted to appellant (<i>inter partes</i>)
Appeal	R408c	Notification of revision granted to respondent (<i>inter partes</i>)
Appeal	R409	R409
Appeal	R409a	Notification of remittal to Boards of Appeal to appellant (<i>ex parte</i>)
Appeal	R409b	Notification of remittal to Boards of Appeal to appellant (<i>inter partes</i>)
Appeal	R409c	Notification of remittal to Boards of Appeal to respondent (<i>inter partes</i>)
Appeal	R410a	Admissibility report (<i>ex parte case</i>)
Appeal	R410b	Admissibility report (<i>inter partes case</i>)
Appeal	R411a	Communication of Observations to appellant (<i>inter partes</i>)
Appeal	R411b	Acknowledgement of receipt of observations to respondent (<i>inter partes</i>)
Appeal	R412	Notification of failure to file a written statement setting out Grounds of Appeal
Appeal	R413	Notification of lack of payment
Appeal	R414	Notification to the representative of failure to submit an authorisation (Rule 73(3) and (4) of Implementing Regulation)
Appeal	R414a	Notification to the appellant
Appeal	R414b	Notification to the respondent
Appeal	R415a	Notification of language deficiency to appellant
Appeal	R415b	Notification of language deficiency to respondent
Appeal	R416a	Notification of deficiencies regarding request for fixing of costs to appellant (<i>inter partes case</i>)
Appeal	R416b	Notification of deficiencies regarding request for fixing of costs to respondent (<i>inter partes case</i>)
Appeal	R420a	Notification of decision to appellant
Appeal	R420b	Notification of decision to respondent
Appeal	R425a	Communication of the Registry to appellant
Appeal	R425b	Communication of the Registry to respondent
Appeal	R430	Tracking Document
Appeal	R462a	Acknowledgement of receipt of reply
Appeal	R462b	Communication of reply
Appeal	R463a	Communication of rejoinder
Appeal	R463b	Acknowledgement of rejoinder
Appeal	R499a	Notification of reallocation of an appeal to applicant
Appeal	R499b	Notification of reallocation of an appeal to respondent
Cancellation	C000	Invalidity proceedings
Cancellation	C001	Letter manually generated
Cancellation	C400	Receipt for request for declaration of invalidity
Cancellation	C401	Informal notification of request for declaration of invalidity
Cancellation	C402A	Notification concerning outstanding / partially outstanding amount of fee required for request
Cancellation	C428	Communication of formal deficiencies in request
Cancellation	C432A	Notification of request for declaration of invalidity
Cancellation	C443	Extension of deadline

Cancellation	C460A	Communication to applicant of observations submitted by CTM proprietor
Cancellation	C460B	Notification of statement of CTM proprietor to applicant. Notification of request for proof of use.
Cancellation	C490B	Decision - case closed
CTM	certi	Certificate of registration
CTM	EMPTY	Letter manually generated.
CTM	GandS	Goods and services: List of goods and services
CTM	L010	Notification of the I.D. number to the association of representatives
CTM	L101	Receipt
CTM	L101A	Notice of withdrawal (Art 25(3))
CTM	L101b	Correction of receipts
CTM	L101C	Provisional filing date receipt
CTM	L101D	Receipt
CTM	L101F	Receipt automatically generated
CTM	L102	Notice of default in proprietorship (Art 5, Rule 10)
CTM	L103	Refusal application (Art 5, Rule 10)
CTM	L104	Basic requirements deficiency notification
CTM	L105	Notice of closure of file because of filing deficiencies (Rule 9(2) CTMIR)
CTM	L106	Notice of absence of formal requirement (Rule 9(3))
CTM	L106A	Notice of absence of formal requirement (Rule 9(3) CTMIR)
CTM	L106B	Notice of absence of formal requirement (Rule 9(4) CTMIR)
CTM	L107	Notice that application has been deemed to be withdrawn (Rule 9 CTMIR)
CTM	L108	Notice of requirement to amend classification (Article 28 CTMR, Rule 9 CTMIR)
CTM	L108B	Refusal of an application (Article 28 CTMR, Rule 9(4) CTMIR)
CTM	L109	Search report transmitted (Article 39(5) CTMR)
CTM	L109N	Search report transmitted (Article 39(5) CTMR)
CTM	L110	Notice of ground for refusal of an application (Article 7 CTMR, Rule 11(1) CTMIR)
CTM	L111	Disclaimer required under Article 38(2) CTMR (Rule 11(2) CTMIR)
CTM	L112	Refusal of an application (Article 38(2) CTMR, Rule 11(3) CTMIR)
CTM	L113	Communication of observations of third parties (Article 41 CTMR)
CTM	L114	Comments by applicant on observations by third party (Article 41 CTMR)
CTM	L115	Notice of refusal of collective mark (Articles 65 and 66 CTMR)
CTM	L116	Refusal of collective mark for failure to submit regulations (Articles 65 and 66 CTMR)
CTM	L117	Notice of deficiency of a collective mark (Articles 65 and 66 CTMR)
CTM	L118	Refusal of an application for a collective mark (Articles 65 and 66 CTMR)
CTM	L119	Request for translation of priority documents (Article 30 CTMR, Rule 6 CTMIR)
CTM	L120	Request for translation of exhibition priority documents (Article 33, Rule 7)
CTM	L120A	Request for translation of seniority documents
CTM	L121	Request for seniority documents (Article 34 CTMR, Rule 8 CTMIR)
CTM	L121B	Request for priority documents (Article 30 CTMR, Rule 6 CTMIR)
CTM	L121C	Request for exhibition priority documents (Article 33 CTMR, Rule 7 CTMIR)
CTM	L122	Notification to national offices that a claim to seniority has been recorded
CTM	L123	Refusal of an application (Article 7 CTMR, Rule 11(3) CTMIR)
CTM	L124	Notification of acceptance for publication
CTM	L125	Notification of loss of rights (Article 77 CTMR, Rule 54 CTMIR)
CTM	L126	Notification that a filing date has been accorded (Rule 9 CTMIR)
CTM	L127	Attribution of the filing date
CTM	L127B	Notification that application date has been accorded as filing date (Article 27 CTMR, Rule 9 CTMIR)
CTM	L128	Translation submitted for observations of applicant
CTM	L129	Decision on translation
CTM	L130	Notice of need to pay additional class fees (Rule 9(3) CTMIR)
CTM	L140	Notice of deficiency in priority claim (Article 30 CTMR, Rule 6 CTMIR)

CTM	L141	Notice of deficiency in exhibition priority claim (Article 33 CTMR, Rule 7 CTMIR)
CTM	L142	Notice of deficiency in seniority claim (Article 34 CTMR, Rule 8 CTMIR)
CTM	L143	Rejection of priority claim (Article 30 CTMR, Rule 6 CTMIR)
CTM	L144	Rejection of exhibition priority claim (Article 33 CTMR, Rule 7 CTMIR)
CTM	L145	Rejection of seniority claim (Article 34 CTMR, Rule 8 CTMIR)
CTM	L146	Confirmation of Withdrawal of a CTM Application Before Publication (Article 44(1) CTMR)
CTM	L148	Confirmation of withdrawal of CTM after publication (Article 44 CTMR)
CTM	L160	Notification of type of mark
CTM	L301	Letter manually generated
CTM	L302	Observations (Article 41 CTMR) deemed out of time
CTM	L303	Notice of deficiency affecting a CTM application (Rule 9(3) CTMIR)
CTM	L304	Covering letter for registration certificate
CTM	L305	Request for payment of registration fee
CTM	L306	Communication that request to pay registration fee was sent in error (Rule 23(2) CTMIR))
CTM	L307	Notification of non-payment of registration fee (Article 23(3) CTMR)
CTM	L307B	Registration fee paid out of time
CTM	L308	Communication that the request to pay the registration fee (Rule 23(2) CTMIR) was sent in error
CTM	L309	Confirmation of the withdrawal of a Community trade mark application (Article 44(1) CTMR)
CTM	L310	Communication of loss of rights (Rule 54 CTMIR)
CTM	L311	Communication that the notification of loss of rights (Rule 54 (1) CTMIR) was sent in error
CTM	L312	Notification that the proceedings shall be continued with the represented person (Rule 76(4) CTMIR)
CTM	L313	Notification of decision to reject Community trade mark application (Rule 9(4) CTMIR)
CTM	L314	Invitation to file authorization (Rule 76(4) CTMIR)
CTM	L315	Information that an insufficient amount has been received as payment of the required fee and invitation to pay the amount outstanding (Article 9 CTMFR)
CTM	L316	Notification of deficiencies: limitation of goods and services
CTM	L317	Notification of rejection: limitation of goods and services
CTM	L318	Confirmation letter: limitation of goods and services
CTM	L319	Information letter: interruption of proceedings
CTM	L320	Communication fixing a period for filing request for conversion of a CTM application (Article 108(4) CTMR)
CTM	L321	Communication fixing period to file conversion request of CTMA (Article 108(4) CTMR)
CTM	L322	Notification of late receipt of amount paid by way of registration fee
CTM	L323	Re-issuance of certificate - Cover page
CTM	L324	Information on registration fee
CTM	L325	Late payment of registration fee, surcharge required
CTM	L326	Registration fee - Invitation to pay amount outstanding (full payment not received)
CTM	L327	Registration fee - Fees received out of time
CTM	L328	Time limit for registration fee payment not observed
CTM	L329a	Notice of Intention to issue decision on <i>ex officio</i> revocation
CTM	L329b	Proprietor's observations on intention to issue <i>ex officio</i> revocation
CTM	L329c	Decision on <i>ex officio</i> revocation of CTM registration issued in error
CTM	L330	Notification of decision to revoke CTM registration issued in error
CTM	L331	Receipt of instructions not to debit registration fee, application withdrawn
CTM	L332	Notification of OHIM intends to revoke CTM (fee not paid)
CTM	L333	Decision to revoke CTM (issued without fee payment)
CTM	L334	Examination of application finished
CTM	L600	Refusal of renewal application before renewal period
CTM	L610	Notification of surcharge of 10% for late payment
CTM	L611	Notification of surcharge of 25%
CTM	L612	Notification of non-payment of renewal fee

CTM	N303	Public notification of L303
CTM	N313	Public notification of L313
CTM	N329a	Public notification of L329a
CTM	N329b	Public notification of L329b
CTM	N329c	Public notification of L329c
CTM	PN305	Public notification L305
CTM	PN307	Public notification of L307
CTM	PN310	Public notification of L310
CTM	PN320	Public notification of L320
CTM	SU01	Surveillance letter for CTMs
Inspection Request	D001	Inspection request - Receipt
Inspection Request	D100A	Letter to applicant for inspection
Inspection Request	D108	Inspection Requests: copies or extracts issued in accordance with request
Inspection Request	D1089	Notification of copies/extracts
Inspection Request	D109	Notification of information contained in a Community trade mark file
Inspection Request	D110	Extract from the Register of Community Trade Marks (Rule 84 (6) CTMIR)
Inspection Request	D110m	Extract from the Register of Community Designs
Inspection Request	D111	Extract from the data bank of applications for registration of trade marks and entries in the Register (Rule 87 CTMIR)
Inspection Request	D111m	Extract from the database of applications for registration of Community designs and entries in the Register (Article 71 CDRIR)
Inspection Request	D112	Certified copy of CTM application
Inspection Request	D112D	Certified copy of RCD application
Inspection Request	D113	Certified copy of CTM certificate
Inspection Request	D113D	Certified copy of RCD certificate
Inspection Request	D114	Certified copy of file documents (CTM)
Inspection Request	D114D	Certified copy of file documents (RCD)
Inspection Request	D118	Notification of Rejection following Deficiency
Inspection Request	D119	Notification of refusal of request for inspection of a CTM file
Inspection Request	D121	Notification of number of pages and total sum of fees payable (replaced by template no. D121M)
Inspection Request	D121M	Notification of fees payable CTM/RCD
Inspection Request	D122	Notification of errors in certificate
Inspection Request	D123	Legalized documents (only in ES)
Inspection Request	D124	Request inspection for CTM file deemed not filed
Inspection Request	D124d	Request inspection for RCD file deemed not filed
International Application	M100	Notification of not forwarding
International Application	M101	International application receipt
International Application	M101B	Receipt of an international application

Application		
International Application	M104	Notification of failure to make payment
International Application	M106	Notification of formal deficiency
International Application	M150	Notification of forwarding
International Application	M200A	Letter manually generated
International Application	MS101	International application (subsequent designation) receipt
International Application	MS106	Notification of formal deficiency
International Application	W078	Irregularities response
International Application	W300	Request for correction
International Registration	M110	Further letter of Absolute Grounds Objections
International Registration	M113A	Third party observation - Office action
International Registration	M113B	Third party observation - Article 41
International Registration	M114	Third party information
International Registration	M116	Notification of final decision (formalities)
International Registration	M123	International Registration final refusal
International Registration	M124	Notification of Final Acceptance
International Registration	M200R	Letter manually generated
International Registration	M613	IR Seniority - Notification of Acceptance & transmission to WIPO - OK
International Registration	MPER1	Appointment/replacement of representative
International Registration	MS100	Notification of not forwarding
International Registration	SU10	Surveillance letter for IRs
Opposition	B200a	Letter manually generated
Opposition	B200b	Letter manually generated
Opposition	B201	Receipt of Opposition Notice
Opposition	B201A	Receipt of Opposition Notice
Opposition	B201B	Communication informing the applicant that an opposition has been filed against a Community trade mark application
Opposition	B202	Notification of failure to make payment
Opposition	B203	Notification of loss of right to opposition due to failure to make payment
Opposition	B204	Notification of amendment to previous finding concerning loss of right to opposition for failure to make payment
Opposition	B205	Invitation for opponent to present its comments on inadmissibility
Opposition	B206A	Notification of decision to opponent
Opposition	B206B	Notification of decision to applicant
Opposition	B207	Notification to applicant of decision of inadmissibility of an opposition
Opposition	B208	Notification of deficiencies in Notice Of Opposition
Opposition	B209	Notification to representative of failure to submit authorisation
Opposition	B209A	Communication to opponent that request to appoint representative sent to applicant/holder -
Opposition	B210	Notification to opponent of continuation of the proceedings

Opposition	B211	Notification of opposition to the applicant
Opposition	B212	Communication of the date of commencement of proceedings to the opponent
Opposition	B213A	Communication to opponent of documents
Opposition	B213B	Communication to the applicant of documents
Opposition	B214A	Extension of cooling-off period - to the opponent
Opposition	B214B	Extension of cooling-off period - to the applicant
Opposition	B215A	Refusal of extension of cooling-off period - to the opponent
Opposition	B215B	Refusal of extension of cooling-off period - to the applicant
Opposition	B216	Confirmation of the withdrawal of a Community trade mark application (Article 44(1) CTMR)
Opposition	B217	Confirmation of a restriction of goods or services in a Community trade mark application (Article 44(1) CTMR)
Opposition	B218A	Conclusion of proceedings - to the opponent
Opposition	B218B	Conclusion of proceedings - to the applicant
Opposition	B219	Request for facts, evidence - to the opponent
Opposition	B220	Communication to the applicant of request for facts sent to the opponent
Opposition	B221A	Communication to the applicant of facts etc. sent by the opponent
Opposition	B221b	Communication to opponent confirming that the facts, evidence and arguments presented in support of the opposition have been forwarded to the applicant
Opposition	B222A	Communication to opponent of a limitation of opposed application before commencement
Opposition	B222b	Communication to the applicant confirming that the restriction of the application has been forwarded to the opponent
Opposition	B223A	Continuation of proceedings notwithstanding limitation - to the applicant
Opposition	B223b	Communication to opponent of continuation of the opposition proceedings notwithstanding the restriction of the application
Opposition	B224A	Extension of deadline - to the opponent
Opposition	B224b	Notification to the applicant of the extension of a period of time accorded to the opponent
Opposition	B225A	Extension of deadline - to the applicant
Opposition	B225b	Notification to opponent of extension of a period of time accorded to the applicant
Opposition	B226A	Refusal to extend deadline - to the opponent
Opposition	B226B	Refusal to extend deadline - to the applicant
Opposition	B227A	Suspension of proceedings - to the opponent
Opposition	B227B	Suspension of proceedings - to the applicant
Opposition	B228A	Refusal to suspend proceedings - to the opponent
Opposition	B228B	Refusal to suspend proceedings - to the applicant
Opposition	B229a	Notification to opponent of continuation of opposition proceedings after suspension
Opposition	B229b	Notification to the applicant of continuation of opposition proceedings after suspension
Opposition	B230A	Joinder of proceedings - to the opponent
Opposition	B230B	Joinder of proceedings - to the applicant
Opposition	B231A	Joinder of proceedings to be dissolved - to the opponent
Opposition	B231B	Joinder of proceedings to be dissolved - to the applicant
Opposition	B232A	Communication to opponent of the absence of the applicant's observations
Opposition	B232B	Communication to applicant of the absence of observations
Opposition	B233A	Communication to opponent of applicant's observations
Opposition	B233b	Notification to the applicant confirming that its observations have been forwarded to opponent
Opposition	B234A	Request for proof of use - to the opponent
Opposition	B234b	Notification to applicant confirming that [its observations and] the request for proof of use [has] [have] been forwarded to the opponent
Opposition	B235	Refusal of a request for proof of use - to the applicant
Opposition	B235A	Notification to opponent of refusal of a request for proof of use
Opposition	B235B	Notification to applicant of refusal of a request for proof of use
Opposition	B236A	Communication to the applicant of the opposing party's observations
Opposition	B236b	Notification to opponent confirming that his observations have been forwarded to the applicant (Article 43 (1) CTMR)

Opposition	B237A	Communication to the applicant of the opposing party's proof of use
Opposition	B237b	Notification to opponent confirming that his [observations and] proof of use [have] [has] been forwarded to the applicant (Article 43 (1) CTMR and Rule 22 (3) CTMIR)
Opposition	B238A	Communication to opponent of a limitation of opposed application after commencement
Opposition	B238b	Communication to the applicant confirming that the restriction of the application has been forwarded to the opponent (Rule 20 (5) CTMIR)
Opposition	B239a	Continuation of proceedings notwithstanding limitation - to the applicant
Opposition	B239b	Notification to the opponent that the opposition is maintained
Opposition	B240A	Communication to opponent of documents not taken into account
Opposition	B240B	Communication to the applicant of documents not taken into account
Opposition	B241A	Communication to opponent that documents are not taken into account
Opposition	B241B	Communication to the applicant that documents are not taken into account
Opposition	B242A	Request for oral proceedings - to the opponent
Opposition	B242B	Communication to the applicant that the opponent has been requested for oral proceedings
Opposition	B243A	Refusal of request for oral proceedings - to the opponent
Opposition	B243B	Refusal of request for oral proceedings - to the applicant
Opposition	B244A	Summons to appear in oral proceedings - to the opponent
Opposition	B244B	Summons to appear in oral proceedings - to the applicant
Opposition	B245A	Adoption of means of taking evidence - to the opponent
Opposition	B245B	Adoption of means of taking evidence - to the applicant
Opposition	B246	Summons for witnesses/experts to appear
Opposition	B247A	Request for payment of costs of taking evidence - to the opponent
Opposition	B247B	Request for payment of costs of taking evidence - to the applicant
Opposition	B248A	Result of taking evidence - to the opponent
Opposition	B248B	Result of taking evidence - to the applicant
Opposition	B249A	Copy of the minutes of the oral proceedings - to the opponent
Opposition	B249B	Copy of the minutes of the oral proceedings - to the applicant
Opposition	B250	Confirmation of the withdrawal of a Community trade mark application (Article 44(1) CTMR)
Opposition	B250A	Conclusion of proceedings pursuant to withdrawal/limitation of the opposed application - to the opponent
Opposition	B250B	Conclusion of proceedings pursuant to withdrawal/limitation of the opposed application - to the applicant
Opposition	B251	Conclusion of proceedings pursuant to rejection of opposed application - to the opponent
Opposition	B251A	Notification to the opponent of conclusion of the opposition proceedings following rejection of the opposed CTM application
Opposition	B251B	Notification to the applicant/holder of conclusion of opposition proceedings following rejection of opposed CTM application
Opposition	B252a	Conclusion of proceedings pursuant to rejection of the opposed application - to the opponent
Opposition	B252b	Conclusion of proceedings pursuant to rejection of opposed application - to the applicant
Opposition	B253A	Conclusion of proceedings pursuant to agreement - to the opponent
Opposition	B253B	Conclusion of proceedings pursuant to agreement - to the applicant
Opposition	B254A	Conclusion of proceedings pursuant to withdrawal of opposition before AP- to the opponent
Opposition	B254B	Conclusion of proceedings pursuant to withdrawal of opposition before AP- to the applicant
Opposition	B255a	Request to the opponent to furnish translations, into the language of the proceedings, of documents to be used in the opposition proceedings (Article 115(6) CTMR and Rule 96(2) CTMIR)
Opposition	B255b	Request to the applicant to furnish translations, into the language of the proceedings, of documents to be used in the opposition proceedings (Article 115(6) CTMR and Rule 96(2) CTMIR)
Opposition	B256	Communication fixing a period for filing a request for conversion of a CTM application (Articles 108(4) and 109(1) CTMR and Rule 44 CTMIR)
Opposition	B257A	Confirmation to the opponent of receipt of an agreement on costs
Opposition	B257B	Confirmation to the applicant of receipt of an agreement on costs
Opposition	B258a	Notification of the fixing of costs to opponent(Rule 94 CTMIR)

Opposition	B258b	Notification of the fixing of costs to applicant (Rule 94 CTMIR)
Opposition	B260A	Letter generated on demand
Opposition	B260B	Letter generated on demand
Opposition	B261a	Notification to applicant to amend classification (Article 28 CTMR, Rule 9 CTMIR)
Opposition	B261b	Notification to opponent of notice to applicant to amend classification
Opposition	B262a	Notification to applicant that proposed specification of goods and/or services not be considered as valid
Opposition	B262b	Communication to opponent that a proposed specification of goods and/or services will not be considered
Opposition	B263A	Notification to opponent following withdrawal of opposition after commencement adversarial part (no limitation)
Opposition	B263B	Notification to applicant/holder of conclusion of opposition proceedings following withdrawal of opposition (no limitation)
Opposition	B264A	Notification to opponent of conclusion following withdrawal of opposition after commencement of adversarial part (limitation)
Opposition	B264B	Notification to applicant/holder of conclusion of opposition proceedings following withdrawal of opposition (limitation)
Opposition	B265A	Communication to opponent of continuation of proceedings
Opposition	B265B	Communication to applicant/holder of continuation of proceedings
Opposition	B266A	Communication to opponent of intention to revoke decision ruling on opposition
Opposition	B266B	Communication to applicant/holder of intention to revoke decision ruling on opposition
Opposition	B267A	Communication to opponent - Withdrawal/restriction of CTM application after decision rendered
Opposition	B267B	Communication to applicant/holder on withdrawal/restriction of CTM application after decision rendered
Opposition	B268a	Communication to opponent on withdrawal of opposition after decision rendered
Opposition	B268B	Communication to applicant/holder on withdrawal of opposition after decision rendered
Opposition	B270	Receipt
Opposition	B280	Opposition decision
Opposition	LOST	Lost letter
Owner	Y001	Letter generated on demand
Recordal	L601A	Notification the a CTM is about to expire
Recordal	L601B	Notification of the need to renew a CTM registration
Recordal	L601E	Communication that the renewal request has been sent in error
Recordal	L601F	Need to renew a CTM registered after expiry date
Recordal	L601G	Communication that notice of expiry was sent in error
Recordal	L602	Notification of deficiencies related to renewal of a CTM registration
Recordal	L604A	Notification of loss of rights
Recordal	L604B	Notification of loss of rights
Recordal	L606	Notification of deficiencies related to renewal of a CTM registration
Recordal	L607	Total renewal notification of entry on the register
Recordal	L607B	Total renewal notification
Recordal	L608A	Partial Renewal Notification (with cancelled class list) Entry on the register
Recordal	L608B	Partial Renewal Notification (without cancelled class list) Entry on the Register OK
Recordal	L609A	Notification that a CTM has been cancelled from the register – client does not agree there are 2 months in which to apply for a decision
Recordal	L609B	Notification of the cancellation of a CTM registration
Recordal	L613	Letter generated on demand
Recordal	PN609	Public notification of L609
Recordal	T504	E1-Conversion - Deficiency/Rejection
Recordal	T505	CTMIR.1.1.B.-LEGAL FORM--DEFICIENCY--CHANGE OF NAME
Recordal	T506	CTMIR.1.1.B.-LEGAL FORM--REJECTION--NO OBSERVATIONS RECEIVED - CHANGE OF NAME
Recordal	T507	CTMIR.1.1.B.-LEGAL FORM--OBSERVATIONS REJECTED--CHANGE OF NAME
Recordal	T508	Conversion - transmission to national offices

Recordal	T509	Conversion - entry on the Register
Recordal	T510	E1-Decision not final
Recordal	T5EM	B.4.2. and C.3.2. - Communication - request treated - waiting for translations.
Recordal	T600	Acknowledgement of receipt - ALL RECORDALS
Recordal	T600B	NO Fees – Acknowledgement of receipt.
Recordal	T600C	Multi use template for recordals – not used anymore.
Recordal	T600M	Acknowledgment of Receipt for CTM Recordal applications (replaced by template no. T600)
Recordal	T601	Deemed not Filed: Payment for recordal request not received – OK
Recordal	T602	Transfers - Deficiency/Rejection.
Recordal	T603	Extension of time granted: For All Recordals
Recordal	T604	Request by OHIM for applicant to withdraw recordal application: for all recordals
Recordal	T605	Transfers - Entry on the Register.
Recordal	T606	Partial Transfer - Notification of entry to assignee (new proprietor)
Recordal	T607	Partial Transfer - Notification of entry to assignor (original proprietor)
Recordal	T608	Recordal application not foreseen in the regulations: for all recordals
Recordal	T611	Seniorities - Deficiency/Rejection
Recordal	T611M	Re-examination of seniority
Recordal	T612	Use T611 for Seniority deficiency/rejection
Recordal	T613	Seniorities - Notification of Entry
Recordal	T613M	Re-examination of seniority entry in Register
Recordal	T614	Notice of entry of seniority claims on the CTM Register (Art.35 CTMR) (replaced by template no. T613)
Recordal	T615	Notification of entry of the correction in the Register of Community Trade Marks
Recordal	T617	Rights in Rem - Deficiency/Rejection
Recordal	T619	Rights in Rem - Notification of entry
Recordal	T620	Rights in Rem - Communication of entry to non-applicant
Recordal	T621	Alterations to representation of CTM- deficiency/rejection
Recordal	T624	Correction of errors - Deficiency/Rejection
Recordal	T625	Communication about goods and services omitted by OHIM
Recordal	T626	Correction of errors - Notification of entry
Recordal	T627	Seizures - Deficiency/Rejection
Recordal	T628	Seizures - Notification of entry
Recordal	T629	Seizures - Communication to Court
Recordal	T630	Division - Deficiency/Rejection
Recordal	T631	Division - Notification of entry
Recordal	T632	Entry in the CTM Register of corrections made to the list of goods and services (Replaced by template no. T626)
Recordal	T634	Licences/Sub-licences - Notification of entry
Recordal	T634a	Notice of registration of a licence (replaced by template no. T634)
Recordal	T635	Licences/Sub-licences - Deficiency/Rejection
Recordal	T637	Licence/Sub-licences - Request for proof from applicant (licence agreement)
Recordal	T638	Licence/Sub-licences - Communication of application to other party
Recordal	T641	Licence/Sub-licence communication of entry on the Register to other party
Recordal	T643	Amendments to regulations governing the use of collective trade marks
Recordal	T644	Amendments to regulations governing the use of collective trade marks - Notification of entry
Recordal	T645	Application to amend goods and services - Notification of Deficiency/Rejection
Recordal	T646	Insolvency - Notification of Deficiency/Rejection
Recordal	T647	Insolvency -Notification of entry
Recordal	T648	Revocation and Invalidity (Applications/Counterclaims) - Notification of Entry
Recordal	T649	Insolvency - Communication to other party (Court) of Entry
Recordal	T651	Total/Partial surrender OK - Notification of Registration in 3 months.
Recordal	T655	Total/Partial surrender - Notification of Deficiency/Rejection

Recordal	T656	Total/Partial surrender - Notification of Entry
Recordal	T656a	Notification that a surrender has been entered in the Register Replaced by template no. T656)
Recordal	T659	Alterations to representation for CTM - Notification of entry
Recordal	T660	Correction of a Recordal Created Erroneously
Recordal	T662	Acknowledgement of receipt of application to withdraw recordal application
Recordal	T663	Revocation and invalidity (Decisions/Judgments) - Notification of entry
Recordal	T700	Acknowledgement of receipt of a recordal/modification request
Recordal	T702	Deficiency letter for Recordal C.1.3
Recordal	T704	Deficiency letter for Recordal C.2.1
Recordal	T705	Deficiency letter for Recordal C.2.2
Recordal	T706	Deficiency letter for Recordal C.2.3
Recordal	T707	Deficiency letter for Recordal C.2.4
Recordal	T70M	Deficiency letter (CTM/RCD)
Recordal	T712	Rejection letter for Recordal C.1.3
Recordal	T714	Rejection letter for Recordal C.2.1
Recordal	T715	Rejection letter for Recordal C.2.2
Recordal	T716	Rejection letter for Recordal C.2.3
Recordal	T717	Rejection letter for Recordal C.2.4
Recordal	T71M	Rejection letter (CTM/RCD)
Recordal	T720	Notification for Recordal C.1.3
Recordal	T721	Notification for Recordal C.2.1
Recordal	T722	Notification for Recordal C.2.2
Recordal	T722A	Notification that a change of the name/address of the applicant has been entered into the application(s) for CTM (Rule 26 CTMIR).
Recordal	T722C	Notification that change of name and address of proprietor has been entered into Register of Trade Marks (Rules 26 and 84(3)(a) CTMIR)
Recordal	T722M	Registration of recordal C.1.3 / B.2.2
Recordal	T723	Notification for Recordal C.2.3
Recordal	T724	Notification for Recordal C.2.4
Recordal	T724A	Notification that a change of the name or the business address of a representative has been entered into CTM application(s) (Rule 26 (7) CTMIR)
Recordal	T724C	Notification that a change of the name or the business address of a representative has been entered into the Register of Community Trade Marks (Rules 26(6) and 83(3)(b) CTMIR)
Recordal	T724E	Change of name/address filed by national office
Recordal	T724M	Registration of Recordal C.2.1 / B.9.1
Recordal	T724R	Registration of RCD recordals (change of name/address/correction)
Recordal	T724S	Registration of RCD recordals (replacement/correction)
Recordal	T724T	Registration of RCD recordals (appointment of new representative)
Recordal	T724U	Registration of RCD recordals (deletion)
Recordal	T725A	Notification that replacement representative has been entered into Register of Community Trade Marks (Rule 26(7)) CTMIR)
Recordal	T725B	Notification that replacement representative has been entered into Register of Community Trade Marks (Rule 26(7)) CTMIR)
Recordal	T725C	Notification that replacement representative has been entered into Register of Community Trade Marks (Rules 26(6) and 84(3)(c) CTMIR)
Recordal	T725D	Notification that replacement representative has been entered into Register of Community Trade Marks (Rules 26(6) and 8 (3)(c) CTMIR)
Recordal	T725M	Registration of recordal C.2.2 / B.9.2
Recordal	T726	Notification for Recordal B.4.2

Recordal	T726A	Notification that the appointment of representative has been entered into Register of Community Trade Marks (Rule 26(7) CTMIR)
Recordal	T726B	Notification that the appointment of a representative has been entered into the Register of Community Trade Marks (Rule 26 (7) CTMIR)
Recordal	T726C	Notification that appointment of representative has been entered into Register of Community Trade Marks (Rules 26 (6) and 84 (3) (c) CTMIR)
Recordal	T726D	Notification that appointment of representative has been entered into Register of Community Trade Marks (Rules 26(6) and 84(3)(c) CTMIR)
Recordal	T726M	Registration of Recordal C.2.3 / B.9.3
Recordal	T727A	Notification that deletion of a representative has been entered into CTM application(s) for CTM (Rule 26(7) CTMIR)
Recordal	T727C	Notification that deletion of representative has been entered into Register of Community Trade Marks (Rule 84(3)(q) CTMIR)
Recordal	T727M	Registration of recordal C.2.4 / B.9.4
Recordal	T72RR	Change of Name and Address – Entry on the Register
Recordal	T72RW	C.1.3. Owner - Change of Name and Address – Entry on the Register
Recordal	T731	Notification of extension of time limit (Rule 71 CTMIR)
Recordal	T735A	Replacement of representative has been entered (letter to be sent to the former representative)
Recordal	T735C	Deletion of representative has been entered (letter to be sent to the former representative)
Recordal	T780	Correction of mistakes in the name or address of the proprietor in the Register (Rule 27 CTMIR)
Recordal	T780B	Correction of mistakes in the name or address of the representative (Rule 27 CTMIR)
Recordal	T7EM	Empty letter for Technical Service
Seniority	M601	Seniority claim receipt
Seniority	M611	Notification of seniority deficiency